



# KETLEY PARISH COUNCIL

## FINANCE COMMITTEE AGENDA

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To all Members of the Finance Committee  
Councillors: Francis, Elliott, Evans, Rhodes, Sahota, Thiara

Dear Councillors

You are summoned to a meeting of **Ketley Parish Council's Finance Committee** on **Wednesday 15<sup>th</sup> March 2023** commencing **1:00pm** at **Ketley Community Centre** for the purpose of transacting the following business.

Jane Lees Clerk to the Council  
8<sup>th</sup> March 2023

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| <b>F22/091</b> | <b>WELCOME</b>  |
| <b>F22/092</b> | <b>APOLOGIES FOR ABSENCE</b><br>To be received and accepted or noted.   |
| <b>F22/093</b> | <b>DISCLOSURE OF INTERESTS</b><br>All interests pecuniary or personal in relation to items on the agenda to be declared and recorded.     |
| <b>F22/094</b> | <b>MINUTES OF MEETING HELD ON WEDNESDAY 25<sup>th</sup> January 2023</b><br>To approve the minutes of the last Finance Committee meeting. |
| <b>F22/095</b> | <b>TERMS OF REFERENCE REVIEW</b><br>To review the Terms of Reference for the Finance Committee  |
| <b>F22/096</b> | <b>ORDERS FOR PAYMENT OF MONEY</b><br>To approve and authorise the payment of costs incurred in delivering Parish Council services.       |
| <b>F22/097</b> | <b>REGULAR PAYMENTS</b>   |
| (i)            | To note and approve the direct debit payments incurred in delivering Parish Council Services.   |
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Ketley Community Centre | Holyhead Road | Ketley | Telford | TF1 5AN

✉ parishclerk@ketleyparishcouncil.co.uk | ☎ 01952 404434 | 🌐 www.ketleyparishcouncil.gov.uk



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(ii) To note and approve payroll.

(iii) Monthly checks

**F22/098**

### **REVIEW OF FINANCIAL CONTROLS**

To review Financial Controls for the Council

**F22/099**

### **PETTY CASH**

To check Petty cash reconciliation

**F22/100**

### **ENERGY SAVING MEASURES**

To discuss ideas for energy saving measures

**F22/101**

### **AGENDA ITEMS FOR NEXT MEETING**

Clerk to be notified of any items to be considered for inclusion.

**F22/102**

### **DATE OF NEXT MEETING**

Wednesday 24<sup>th</sup> May 2023 @ 1.00pm

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**