



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

To all Members of Ketley Parish Council
Councillors: Callear, Cartwright, Elliott, Francis, Heath, Jhawar, Millward Thomas,
Offland, Rhodes, Sahota, Thiara

Dear Councillors

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at 7:00 pm on Wednesday 14th June 2023 at Ketley Community Centre. Members are summoned to attend for the purpose of transacting the following business.

Signed: Jane Lees, Clerk to the Council
Date: 7th June 2023

AGENDA

C23/032 WELCOME

C23/033 APOLOGIES FOR ABSENCE

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

C23/034 PUBLIC SESSION

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

C23/035 APPOINTMENT OF THE CLERK

To receive and approve the candidate for role of Clerk.

C23/036 POLICE MATTERS

To receive and share matters of interest to the parish with the representative from Police authority.

C23/037 SHROPSHIRE FIRE AND RESCUE

To receive and share matters of interest to the parish with the representative from Shropshire Fire and Rescue.

C23/038 DISCLOSABLE PECUNIARY AND OTHER INTERESTS



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

C23/039 COUNCIL MINUTES

To receive and agree the minutes of the Ordinary Council Meeting held on Wednesday 12th April 2023.

C23/040 PLANNING APPLICATIONS

To consider applications and enforcements currently with Telford & Wrekin Council:

- (i) To consider any other planning applications advised post publication of Agenda.

C23/041 COMMUNITY CENTRE

- (i) To receive and note Community Centre Manager's report.

C23/042 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- (i) To receive and accept the 2022/2023 Income and Expenditure Accounts.
- (ii) To receive and accept the 2022/2023 Balance Sheet.
- (iii) To receive and note the 2022/2023 Annual Internal Audit Report.
- (iv) To receive and consider the End of 2022/2023 Internal Audit Report.
- (v) To receive, review and agree the 2022/2023 Annual Governance Statement.
- (vi) To receive and accept the 2022/2023 Accounting Statements.
- (vii) To receive, review and agree supporting documentation to be submitted to the External Auditors for 2022/23.

C23/043 FINANCE COMMITTEE

- (i) To note the minutes from Finance Committee meeting held 15th March.
- (ii) To receive a short report from the Finance Committee.
- (iii) To discuss and approve the increase in charges for the Community Centre and Garden of Rest, as reviewed in the Finance Committee meeting.

C23/044 FINANCE

- (i) To note current state of Council's finances.
- (ii) To note bank reconciliations for March.
- (iii) To discuss and agree earmarked reserves.

C23/045 FINANCE – PAYMENTS

- (i) To inspect and authorise orders for payment incurred in delivering Parish Council Services



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

- (ii) To inspect and authorise direct debits and card payments incurred in delivering Parish Council Services.
 - C23/046 RESOURCES COMMITTEE**
 - (i) To note the minutes from the Resources Committee meeting 8th March.
 - (ii) To receive a short report from the meeting held this evening.
 - C23/047 REVIEW OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURABLE RISKS**

To note, approve and resolve arrangements for insurance cover.
 - C023/48 REVIEW OF THE COUNCIL AND STAFF SUBSCRIPTION TO OTHER BODIES**

To note, approve and resolve subscriptions to other bodies.
 - C023/49 GARDEN OF REST DRAINAGE**

To note, discuss and approve the quotes for solutions to the Garden of Rest drainage issues.
 - C23/050 INFORMATION ITEMS**
 - (i) Reports from the Borough Councillors
 - (ii) To receive an update on activities impacting the Parish.
 - C23/052 PARISH MATTERS**

To receive any other matters raised on behalf of parishioners.
 - C23/053 AGENDA ITEMS FOR NEXT MEETING**

To advise the Clerk of items to be considered for inclusion in the agenda.
 - C23/054 PLANNED DATES OF FORTHCOMING MEETINGS**

Finance Committee Wednesday 28th June 2023 @ 1:00 pm
Full Council Meeting Wednesday 12th July 2023 @ 7pm

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.
 - C23/055 PLANNING**
 - C23/056 STAFFING**
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