



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

MINUTES of the Meeting of Ketley Parish Council held on Wednesday 12 May 2021 at Ketley Community Centre at 7:00pm

Present:

Councillor Sam Millward Thomas (Chairman)	Councillor Eileen Callear
Councillor Hilda Rhodes	Councillor Amrik Jhawar
Councillor Maggie Evans	Councillor David Elliott
Councillor Joy Francis	Councillor Andrew Morris
Councillor Kuldip Sahota	

Locum Clerk Chris Maclean

In attendance: Two members of the public.

C21/027 WELCOME

The Chairman welcomed everyone to the meeting.

C21/028 PUBLIC SESSION

A member of the public enquired on the status of addressing the issues that have arisen following the fire at Recycling House. Councillors shared concerns over the level of funds that were required to be spent by Telford and Wrekin Council to help fund the actions to extinguish the fire and agreed that all efforts should be made to recover the monies spent. Councillors also noted the levels of waste that had been accumulating on the site and noted that there did not appear to be any hazardous material on site. Councillors discussed the merits of the site being used for such purposes and all agreed that the site should not be used for similar purposes going forward.

C21/029 APOLOGIES FOR ABSENCE

None.

C21/030 DISCLOSABLE PECUNIARY AND OTHER INTERESTS

None declared.

C21/031 TO APPROVE THE MINUTES OF MEETING HELD 21 APRIL 2021 Cllr M Evans proposed, and Cllr D Elliott seconded that the minutes of the meeting held on 21 April 2021 be adopted and it was resolved that the Chairman sign these as a true record.

C21/032 FINANCE

Councillors noted the details of the current bank balances.

C21/033 FINANCE - ORDERS FOR PAYMENT

(i) Orders for payment were reviewed.

- (ii) **Cllr M Evans proposed and Cllr E Callear seconded and it was resolved that these payments be made.**
- (iii) Councillors noted the Locum Clerk's proposal that the tax and NIC and pension payments be made at the same time as salary payments. This would prevent the risk of late payments.
Cllr M Evans proposed and Cllr E Callear seconded and it was resolved that the tax and NIC and pension payments be made at the same time as salary payments.

C21/034 PLANNING

Councillors noted that there were no applications to be considered at this meeting.

C21/035 INFORMATION ITEMS

Councillors noted the letter sent by Telford and Wrekin Council to all residents in relation to the events at Recycling House.

C21/036 PARISH MATTERS

- (i) Councillors noted concerns over speeding vehicles in Woodside Road around the area of the Wrens Nest. Concerns also noted over the condition of the area around the shops and the levels of anti-social behaviour. This would be referred to the appropriate authorities.
- (ii) Councillors noted concerns raised over vehicles being parked on the grass verge alongside the green space/park on Wedgewood Crescent. Whilst residents desired the creation of separate parking to accommodate access to their properties, no solution could be offered. There is alternative parking close to the properties. The situation would be monitored and the residents advised on the need to respect the green spaces.
- (iii) Cllr Sahota suggested that it would be useful to the Council and parishioners if the Police and Crime Commissioner was able to attend parish council meetings. Councillors agreed six-monthly visits would be beneficial.

C21/037 AGENDA ITEMS FOR NEXT MEETING

- (i) Councillor Vacancy
- (ii) Recycling House
- (iii) Reports from Borough Councillors
- (iv) To advise Locum Clerk of items to be considered for inclusion on the agenda.

C21/038 PLANNED DATES OF FORTHCOMING MEETINGS

Full Council: Wednesday 23 June 2021, subsequently moved to Wednesday 30 June 2021

The Chairman declared the public session of the meeting closed at 7.55 pm.

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

C21/039 PLANNING

- (i) Councillors noted the pre-application received from Telford and Wrekin Council for the erection of a property on a garden development site within the

parish. Councillors raised no comments in relation to this pre-application at this time.

C21/040 STAFFING

- (i) The Locum Clerk noted with Councillors the previous approval and resolution to create the role of Assistant to the Clerk together with the pay scale to be offered.

The Locum Clerk noted the recommendation by the Internal Auditor that all appointments within the Council team be subject to scrutiny and agreement of Council. The Locum Clerk presented papers detailing the Job Description and Employment Contract. Councillors reviewed these against the role skills documented by Mrs Bamford and her suitability for the role.

Cllr S Millward Thomas proposed and Cllr M Evans seconded and it was resolved that the documents be completed and the role offered to Mrs Bamford.

- (ii) Councillors noted the current situation on the recruitment of a new Clerk.

The Chairman declared the meeting formally closed at 8:10 pm.

Signed:

Chairman of Ketley Parish Council

Date: 30 June 2021