



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

MINUTES of the Ordinary Meeting of Ketley Parish Council held on Wednesday 12th July 2023 at Ketley Community Centre at 7:00pm.

PRESENT:

Councillor Eileen Callear (Chairman)	Councillor Gemma Offland
Councillor Dave Elliot	Councillor Sam Millward Thomas
Councillor Sukh Thiara	Councillor Nick Heath
Councillor Joy Francis	Councillor Hilda Rhodes
Councillor Mandy Cartwright	Councillor Amrik Jhawar
Councillor Ranbir Sahota	

In Attendance

Clerk: Shelley Everton

Public: 10 Members of the public.

C23/057 WELCOME
The Chairman welcomed everybody to the meeting.

C23/058 APOLOGIES FOR ABSENCE
No Apologies

C23/059 PUBLIC SESSION
2 representatives from Sainsbury's spoke about the store and confirmed the opening date will be 11th July. Councillors have been invited to the opening. After discussion regarding some of the features of the new store the Chair thanked the representatives and said that the Council look forward to the opening of the store.

Cllr N. Heath introduced some of the residents of Candleberry Meadow, one of the residents spoke regarding many issues with the junction between Candleberry Meadow and Woodside Road. The issue is speeding and dangerous driving with people not using the road correctly Dashcam footage of incidents was also shown to Councillors. A long discussion took place regarding this issue. The Clerk is to raise with the Safer stronger team, Highways and the SNT to take matters further to see what actions can be taken.

A resident raised the issue of the Rover parked on the carpark by the TACT building, that it has been abandoned there. The Clerk confirmed that she has raised this with the NEO's, there was an issue with ticketing the car due to it being on Parish Council land, however this has been reported and a 15 day notice will be issued. The Clerk confirmed that there have been issues with



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

residents being able to park due to the building work going on, but the car park behind Sainsbury's will be open again soon and allocated parking has been provided for the residents.

C23/060

POLICE MATTERS

The Clerk advised that she had not received a response from the Police. Cllr M. Cartwright mentioned that cars are now coming off Waterloo Road, then going up through Orchard Close, cars are cutting the corner and missing the Junction. The Clerk is to raise this with the Police.

C23/061

SHROPSHIRE FIRE AND RESCUE

The Clerk advised that she had not received a response from the Fire Service.

C23/062

DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Cllr A. Jhawar declared an interest in Planning as he is on the Planning committee.

C23/063

TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD 14th JUNE 2023.

Proposed Cllr J. Francis, seconded Cllr N. Heath, Cllr A. Jhawar abstained as he was not at the previous meeting, all other Councillors were in favour that the minutes of the meeting held on Wednesday 14th JUNE 2023 be adopted and that the Chairman sign these as a true record.

C23/064

PLANNING APPLICATIONS

- (i) Councillors considered planning application TWC/2023/0418 regarding the planning application for erection of a single storey rear extension, verander with canopy roof and double door to existing garage (retrospective) at 14 Hutchinson Way. After consideration it was agreed that no comments be offered.
- (ii) Councillors considered the appeal against the previously rejected planning application for at The Crispy Cod. After discussion, Councillors agreed that they did not want to change their previous comments.
- (iii) Councillors considered planning application TWC/2023/0476 regarding relocation of the existing Car wash at The Wrens Nest. After consideration it was agreed that no comments be offered.
- (iv) Councillors considered planning application TWC/2023/0493 received after publication of the agenda regarding the planning application for conversion of a garage into a habitable room with installation of a pitched roof, erection of a 2 storey side extension, a front porch and render to front and side elevations at Woodland's House Shepherd's Lane. After consideration it was agreed no comments be offered.



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

C23/065 COMMUNITY CENTRE

The Community Centre Manager came in and give a talk on how busy the Centre has been recently, the Community Centre Manager confirmed that the price increase will take place from 1st September as not enough notice had been provided to the hirers to increase earlier.

Cllr G. Offland entered the meeting at 7:50 pm.

C23/066 FINANCE COMMITTEE

- (i) The minutes from the Finance Committee meeting held on 24th May were noted.
- (ii) Cllr H. Rhodes provided a short report from the Finance Committee regarding the discussion that was had on opening a new Savings account.
- (iii) The Clerk went through proposals for the new Savings account. Confirmed that Allica Bank is the best interest rate but it will be fixed for 2 year.

Proposed Cllr J. Francis, Seconded Cllr G. Offland

All Councillors in favour

RESOLVED for the Clerk to move the funds from the NS&I account to Allica Bank, fixed for 2 years

C23/067 FINANCE

- (i) Councillors noted the status of the Council's finances.
- (ii) The bank reconciliations for June will be provided at the next meeting.

C23/068 FINANCE – PAYMENTS

- (i) Councillors inspected the orders for payment of invoices as at 12th July 2023 incurred in delivering Parish Council Services. Appendix 1.
Proposed to accept by Cllr J. Francis, seconded Cllr D. Evans. All in favour
- (ii) Councillors inspected and noted the card payments as at 12th July 2023 incurred in delivering Parish Council Services.
None to present

C23/069 REVIEW OF ACTION TO BE TAKEN REGARDING MARIGOLD COURT QUERY

- (i) Councillors were advised of the situation regarding the fence that was previously taken down and the residents that have requested that a face be placed back. The previous locum Clerk had taken it down, therefore the Clerk is to get quotes for replacing the fencing and return to the September meeting so that a decision can be made.

Proposed by Cllr E. Callear seconded by Cllr M. Cartwright. All in favour.

RESOLVED to defer this item until September.



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

C23/070 REVIEW OF THE TOWN AND PARISH COUNCIL SURVEY ANSWERS
Cllrs reviewed the answers and agreed to a version to be submitted.

C23/071 INFORMATION ITEMS

- (i) Cllr R. Sahota confirmed that she has been asked for a light to be added near to Riddings Close, she will be heading out to view the area and see if it is appropriate.

C23/072 PARISH MATTERS

- (i) Cllr D. Elliott advised that the hedges are overgrown up Shepherds Lane. The Clerk confirmed that it is the time of year as the Council are not currently cutting hedges. The Clerk will report to Telford & Wrekin.
- (ii) Cllr H. Rhodes asked for hedges to be cut by Quarry Lane too, the Clerk will ask the CAT team to visit the area to see if it needs to be reported to Telford & Wrekin or if the CAT Team can complete the work.
- (iii) Cllr D. Elliott requested when the light will be replaced down by the speed Camera, the Clerk confirmed that it has been out for a long time, but that she will chase this to see when it will be replaced.
- (iv) Clerk to get some quotes for the stone wall to be repaired at the back of the Community Centre Car Park.
- (v) Cllr E. Callear confirmed that we have an issue at the Garden of Rest where we have received lots of complaints from people regarding the photos that are on a grave. The Clerk is to write to the family to give them notice and request that it is removed within a month. Cllrs were also advised that the family have applied to a different Memorial Company that is not on the approved list. After discussion Cllrs agreed to accept the Memorial Company as a one off for this particular circumstance. Cllrs raised concerns regarding the colour, the Clerk will contact the company to check the colour and circulate to Councillors before approving the application. **All Councillors in favour once the colour has been confirmed.**
- (vi) Cllr S. Millward confirmed that he has been working with the residents next to the new Sainsbury's store and has had confirmation from Telford & Wrekin Council that they will be able to keep the dropped Kerb which they have been requesting.

C23/073 AGENDA ITEMS FOR NEXT MEETING

Quotes for the new Fence at Marigold Court.
TACT update
CAT Action Plan
Repair of the Clock
Building Survey



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

C23/074 PLANNED DATES OF FORTHCOMING MEETINGS

Finance Committee Wednesday 26th July 2023 @ 1pm

Resources Committee Wednesday 13th September 2023 @ 6:15pm

Full Council Meeting Wednesday 13th September 2023 @ 7pm

The Chairman closed the public part of the meeting at 8:40pm

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

The Chairman closed the meeting at 8:50 pm

Appendix 1 – Orders For Payment as at 12th July 2023 Council Meeting Item C23/068 (i)

Signed: _____
Chairman

Date: 13 September 2023



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

Appendix 1 – Orders For Payment as at 12th July 2023

Council Meeting Item: C23/068 (i)

ID	Supplier	Description	Invoice	Net	VAT	Total	Comment
1	Gas Alarm Systems	Routine Service	444124	272.50	54.50	327.00	
2	Jason Gough	Cloud storage Data	121812	44.00	8.80	52.80	
3	Jason Gough	IT Retainer June 2023	121801	50.00	10.00	60.00	
4	The Clean Machine	Cleaning products	105902	109.17	21.84	131.01	
	TOTAL			475.67	95.14	570.81	

RESOLUTION: The payments listed above should be authorised in accordance with the Parish Council Standing Orders and Financial Regulations. Signed authorisation will be provided when the Council or Finance Committee next meet in person.

Signed (1):

Signed (2):

Clerk: