



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

MINUTES of the Ordinary Meeting of Ketley Parish Council held on Wednesday 13th September 2023 at Ketley Community Centre at 7:00pm.

PRESENT:

Councillor Eileen Callear (Chairman)	Councillor Sam Millward Thomas
Councillor Dave Elliot	Councillor Nick Heath
Councillor Sukh Thiara	Councillor Hilda Rhodes
Councillor Joy Francis	Councillor Amrik Jhawar
Councillor Ranbir Sahota	

In Attendance

Clerk: Shelley Everton

Public: 1 Member of the public.

C23/77

WELCOME

The Chairman welcomed everybody to the meeting.

C23/078

APOLOGIES FOR ABSENCE

Apologies received from Cllr M. Cartwright and Cllr G. Offland.
Apologies accepted.
Made aware that Cllr. R Sahota running late.

Cllr. R Sahota entered the meeting at 07:04 PM

C23/079

PUBLIC SESSION

Member of the public in attendance requested that speed bumps be put in place on Shepherds Lane due to traffic increase and the off-road vehicles.

Cllr. E Callear advised that herself and Cllr. A Jhawar have both previously raised concerns around speeding in this area. This has been actioned by Cllr. N Heath who has been working with residents regarding the speeding issue. The Cllrs. have agreed to escalate the matter to the Cabinet Member at Telford and Wrekin Council for highways as it has been raised previously.

Member of the public has reported the off-road vehicles to the police but has been told that not much can be done. This is due to if an accident were to occur whilst the police are in pursuit, they will be held responsible for that.

Cllr. E Callear has noted this concern and will speak to the Community Officers and the Safer Neighbourhood Team to try and improve this matter.

Member of the public reported dog fouling in the surrounding area to where his property is situated as well as reporting littering as it seems to be more prevalent of late.



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Cllr. S Millward-Thomas confirmed with the member of public that the area in which littering was an issue is specifically at the top of Shepherds Lane. The Clerk confirmed that she will make the CAT Team & NEO Team aware to monitor this and ensure the area is well maintained.

C23/080 POLICE MATTERS

It has been agreed that the Council are to report on the concerns raised by the members of the public during public session to the police.

C23/081 SHROPSHIRE FIRE AND RESCUE

The Clerk advised that the fire reported at Paddock Mound on Friday 08 September 2023 is currently being investigated.

C23/082 DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Cllr. A Jhawar disclosed an interest in Planning as he is on the Planning Committee at Telford and Wrekin Council.

Cllr. S Millward-Thomas disclosed his daughter attends TACT as a pupil.

C23/083 COUNCIL MINUTES

To receive and agree the minutes of the Ordinary Council Meeting held on Wednesday 12th July 2023.

Proposed Cllr. D Elliott

Seconded Cllr. S Millward Thomas.

All other Councillors were in favour that the minutes of the meeting held on Wednesday 12th July 2023 be adopted and that the Chairman sign these as a true record.

C23/084 PLANNING APPLICATIONS

- (i) Councillors considered planning application TWC/2023/0676 regarding DRM Aggregate Solutions Ltd Whitchurch Drive TF1 5BY. Creation of an earth bund up to 5metres high and proposed extension to the site including the removal of an existing earth bund. After consideration it was agreed that no comments be offered. A site visit is to be arranged with Councillors H Rhodes, S Thiara, N Heath and R Sahota all volunteering to attend.

C23/085 COMMUNITY CENTRE

Councillors noted the Community Centre report, no questions raised.

C23/086 FINANCE COMMITTEE

- (i) The minutes from the Finance Meeting held on Wednesday 28th June were noted.
- (ii) Cllr. J Francis provided a short report from the Finance Committee regarding the discussion of changing energy supplier, Christmas lights and awaiting a response from Legal regarding the TACT lease.

Proposed by Cllr. J Francis



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Seconded by Cllr. S Thiara
All Councillors in favour

C23/087

FINANCE

Councillors noted the current state of the finances and noted Bank reconciliations for June and July.

C23/088

FINANCE – PAYMENTS

- (i) Cllrs reviewed Orders for payment.
- (ii) Cllrs reviewed the Additional Orders for payment.

Proposed by Cllr. N Heath
Seconded by Cllr. H Rhodes
All Councillors in favour

C23/089

REVIEW OF ACTION TO BE TAKEN REGARDING MARIGOLD COURT QUERY

The previous fence was removed by the Locum Clerk which left broken/cracked concrete posts and exposed barbed wire which is currently being hidden by bins.

The Clerk has obtained quotes for a 6-foot fence with gravel boards at the base as well as new concrete posts to replace the existing ones. The quotes have all come in around the same figure of approximately £920, however each of the companies that have quoted do not complete the labour themselves. The Clerk requires delegated authority of up to £2,000 for the work to be completed.

Resolved to Delegate authority to the Clerk to get the broken concrete posts and barbed wire removed and once completed, the Council are to explore which option (noted above) would be the best course of action to follow.

Proposed by Cllr. S Millward-Thomas
Seconded by Cllr. D Elliott
All Councillors in favour

C23/090

CAT ACTION PLAN

As per the issues raised by the member of public, CAT Team are to monitor the dog fouling and littering complaints at Shepherds Lane.

Ask for the CAT Team data for the last 12 academic months due to parking around the school being raised as an issue by Cllr. S Millward-Thomas.

C23/091

REPAIR OF THE CLOCK

The clock is in full working order, however, requires winding up periodically to ensure the correct time is shown.



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C23/092 INFORMATION ITEMS

Cllr. R Sahota has raised the issue of people coming to the Garden of Rest late in the evenings – information obtained from the residents that reside near the cemetery. Cllr. R Sahota will ask the residents to continue to keep an eye on the situation to record any further incidents. The possibility of acquiring a self-locking lock for the gates at the Garden of Rest could be looked at should the issue persist.

C23/093 PARISH MATTERS

Sainsburys – Cllrs attended the opening of Sainsburys, Cllr A. Jhawar asked if there was a clear sign regarding the 30 minute limit. The Clerk is to check if there is a sign before you enter the carpark. A wreath is to be ordered ahead of Remembrance Day.

C23/094 AGENDA ITEMS FOR NEXT MEETING

C23/095 PLANNED DATES OF FORTHCOMING MEETINGS

Finance Committee Wednesday 27th September 2023 @ 1PM
Full Council Meeting Wednesday 11th October 2023 @ 7PM

The Chairman closed the public part of the meeting at 8:12pm

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

The Chairman closed the meeting at 8:45pm

Signed: _____
Chairman

Date: 11 October 2023



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Appendix 1 – Orders For Payment as at 13th September 2023

Council Meeting Item: C23/068 (i)

ID	Supplier	Description	Invoice	Net	VAT	Total	Comment
1	Gas Alarm Systems	Routine Service	444124	272.50	54.50	327.00	
2	Jason Gough	Cloud storage Data	121812	44.00	8.80	52.80	
3	Jason Gough	IT Retainer June 2023	121801	50.00	10.00	60.00	
4	The Clean Machine	Cleaning products	105902	109.17	21.84	131.01	
	TOTAL			475.67	95.14	570.81	

RESOLUTION: The payments listed above should be authorised in accordance with the Parish Council Standing Orders and Financial Regulations. Signed authorisation will be provided when the Council or Finance Committee next meet in person.

Signed (1):

Signed (2):

Clerk: