



KETLEY PARISH COUNCIL

FULL COUNCIL AGENDA

To all Members of Ketley Parish Council

Cllr. Callear
Cllr. Elliott

Cllr. Evans
Cllr. Francis

Cllr. Heath
Cllr. Jhawar

Cllr. Millward Thomas
Cllr. Rhodes

Cllr. Sahota
Cllr. Thiara

Dear Councillors

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at 7:00 PM on Wednesday 10 July 2024 at Ketley Community Centre. Members are summoned to attend for the purpose of transacting the following business.

Signed: Shelley Anthony, Clerk to the Council
Date: Wednesday 03 July 2024

C24/043 WELCOME

C24/044 APOLOGIES FOR ABSENCE

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

C24/045 PUBLIC SESSION

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

C24/046 PRESENTATION BY TACT

A presentation by TACT

C24/047 POLICE MATTERS

To receive and share matters of interest to the parish with the representative from Police authority.

C24/048 DISCLOSABLE PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

C24/049 COUNCIL MINUTES

To receive and agree the minutes of the Annual General Meeting held on Wednesday 12 June 2024. **APPENDIX A**

C24/050 PLANNING APPLICATIONS

To consider planning applications and enforcements currently with Telford & Wrekin Council:

- (i) To consider any other planning applications advised post publication of the agenda

C24/051 FINANCE COMMITTEE

- (i) To receive a short report from the Finance Committee meeting held on Wednesday 26 June 2024.
(ii) To note the minutes from the Finance Committee meeting held on Wednesday 22 May 2024. **APPENDIX B**

C24/052 FINANCE

- (i) To note current state of Council's finances. **APPENDIX C**
(ii) Provide income and expenditure for quarter one **APPENDIX D**
(iii) To note bank balances at the end of quarter one **APPENDIX E**



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C24/053 FINANCE – PAYMENTS

- (i) To inspect and authorise orders for payment incurred in delivering Parish Council Services.

APPENDIX F

- (ii) To inspect and authorise card payments incurred in delivering Parish Council Services.

APPENDIX G

C24/054 RESOURCES COMMITTEE

To receive a short report from the Resources Committee meeting held this evening

C24/055 SUMMER RECESS

Due to the summer recess, Councillors are to approve that authority is designated to the Clerk, and in the Clerks absence the Deputy Clerk, to take decisions on behalf of the Council. The Clerk will take actions as necessary in respect of matters of an urgent nature arising at any time which cannot be left until the next available meeting of the Council or its committees.

C24/056 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

To receive, review, and agree supporting documentation to be submitted to the External Auditors for 2023/2024 **APPENDIX H**

C24/057 NEW INVESTMENT POLICY AND ANNUAL INVESTMENT STRATEGY

To review and adopt the new Investment Policy and Annual Investment Strategy **APPENDIX I**

C24/058 BRIDGE PAINTING

The Clerk to provide an update on the Bridge Painting which is a joint project with Hadley Parish Council

C24/059 FINANCIAL REGULATIONS

Councillors to review and adopt the new Financial Regulations as per the recommendation from Finance Committee **APPENDIX J**

C24/060 STAFFING COMMITTEE

- (i) To agree an additional member following Councillor resignation (Members minimum 5 – quorum 3) - one vacancy

- (ii) To review and agree membership of a sub-committee of the Staffing Committee

C24/061 APPEALS COMMITTEE

To agree an additional member following Councillor resignation (Members minimum 5 – quorum 3) – one vacancy

C24/062 MAINTENANCE CONTRACT FOR STREETLIGHTS

To review and agree the terms of renewal of the contract **APPENDIX K**

C24/063 CHARTER PRIORITIES

To review and agree the terms of renewal of the contract **APPENDIX L**

C24/064 VACANCY DISCUSSION

To discuss the Councillor vacancy

C24/065 QUOTES FOR BOILER REPAIR

To review and agree quotes for the boiler repairs as per the report **APPENDIX M**

C24/066 ROOM HIRE RATES

To review and agree the current room hire rates, additional fees & charges for the community centre **APPENDIX N**

C24/067 NEW LIGHTING COLUMN

To review and agree quote for the replacement lighting column by the underpass at Ketley Brook **APPENDIX O**



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C24/068 QUOTES FOR NEW PLANTERS

To review and agree quotes new planters for the front of the Community Centre as per the report **APPENDIX P**

C24/069 MOBILE PHONE

Councillors to view and approve the quote provided for an additional work mobile phone **APPENDIX Q**

C24/070 INFORMATION ITEMS

Reports from the Borough Councillors

C24/071 PARISH MATTERS

To receive any other matters raised on behalf of parishioners.

C24/072 AGENDA ITEMS FOR NEXT MEETING

To advise the Clerk of items to be considered for inclusion in the agenda.

C24/073 PLANNED DATES OF FORTHCOMING MEETINGS

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|-----------------------------|-----------------------------|---------|
| Finance Committee | Wednesday 24 July 2024 | 1 PM |
| Resources Committee | Wednesday 11 September 2024 | 6:15 PM |
| Full Council Meeting | Wednesday 11 September 2024 | 7 PM |

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

C24/074 PLANNING

C24/075 TACT

C24/076 STAFFING/COUNCILLOR UPDATES