



# KETLEY PARISH COUNCIL

## FULL COUNCIL AGENDA

To all Members of Ketley Parish Council

Cllr. Callear  
Cllr. Cartwright  
Cllr. Elliott

Cllr. Evans  
Cllr. Francis  
Cllr. Heath

Cllr. Jhawar  
Cllr. Millward Thomas  
Cllr. Rhodes

Cllr. Sahota  
Cllr. Thiara

Dear Councillors

**NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at 7:00 PM on Wednesday 10 April 2024 at Ketley Community Centre. Members are summoned to attend for the purpose of transacting the following business.**

*Shelley*

Signed: Shelley Everton  
Date: Thursday 04 April 2024

**C24/001 WELCOME**

**C24/002 APOLOGIES FOR ABSENCE**

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

**C24/003 PUBLIC SESSION**

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

**C24/004 POLICE MATTERS**

To receive and share matters of interest to the parish with the representative from Police authority.

**C24/005 DISCLOSABLE PECUNIARY INTERESTS**

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

**C24/006 COUNCIL MINUTES**

To receive and agree the minutes of the Ordinary Council Meeting held on Wednesday 13 March 2024. **APPENDIX A**

**C24/007 PLANNING APPLICATIONS**

To consider planning applications and enforcements currently with Telford & Wrekin Council:

- (i) **TWC/2024/0216**  
The Wren's Nest, Wren's Nest Lane, Ketley, Telford, TF1 5HJ
- (ii) **TWC/2024/0232**  
Site of Hillside Farm, Woodside Road, Ketley
- (iii) To consider any other planning applications advised post publication of the Agenda.

**C24/008 FINANCE COMMITTEE**

- (i) To receive a short report from the Finance Committee meeting held on Wednesday 27 March 2024.
- (ii) To note the minutes from the Finance Committee meeting held on 28 February 2024.  
**APPENDIX B**

**C24/009 FINANCE**

- (i) To note current state of Council's finances. **APPENDIX C**
- (ii) To note bank reconciliations for February 2024. **APPENDIX D**



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**C24/010 FINANCE – PAYMENTS**

(i) To inspect and authorise orders for payment incurred in delivering Parish Council Services.

**APPENDIX E**

(ii) To inspect and authorise card payments incurred in delivering Parish Council Services.

**APPENDIX F**

(iii) To agree Direct debit payments for 2024/2025 Financial Year. **APPENDIX G**

**C24/011 RESOURCES COMMITTEE**

To note the minutes of the Resources Committee meeting 6<sup>th</sup> March. **APPENDIX H**

**C24/012 RISK ASSESSMENT**

To review, approve and agree the Risk Assessment for the Council. **APPENDIX I**

**C24/013 INTERIM AUDIT REPORT**

To receive and discuss the Interim Audit Report. **APPENDIX J**

**C24/014 INFORMATION ITEMS**

(i) Reports from the Borough Councillors

(ii) To receive an update on activities impacting the Parish.

**C24/015 PARISH MATTERS**

To receive any other matters raised on behalf of parishioners.

**C24/016 AGENDA ITEMS FOR NEXT MEETING**

To advise the Clerk of items to be considered for inclusion in the agenda.

**C24/017 PLANNED DATES OF FORTHCOMING MEETINGS**

**Finance Committee** Wednesday 24 April 2024

**Resources Committee** Wednesday 8 May 2024

**Annual Council Meeting** Wednesday 8 May 2024

1 PM

6:15 PM

7 PM

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**C24/018 PLANNING**