



# KETLEY PARISH COUNCIL

## FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 22 May 2024 at Ketley Community Centre at 1:00pm.

**PRESENT:**

Cllr. Dave Elliott  
Cllr. Joy Francis  
Cllr. Nick Heath

Cllr. Amrik Jhawar  
Cllr. Hilda Rhodes

**IN ATTENDANCE:**

**CLERK:** Shelley Everton  
**DEPUTY CLERK:** Zara Purvis  
**PUBLIC:** 0 Members of the Public

The Chair opened the meeting at:

1 PM

**F24/012 WELCOME**

Councillor Joy Francis welcomed everyone to the meeting as the newly appointed Chair of Finance Committee.

**F24/013 APOLOGIES FOR ABSENCE**

Apologies received from Cllr. Ranbir Sahota.  
Apologies acknowledged and accepted by all Councillors.

**F24/014 DISCLOSURE OF INTERESTS**

None disclosed

**F24/015 FINANCE MINUTES**

To approve the minutes of the last Finance Committee Meeting held on Wednesday 24 April 2024.

**Proposed by Cllr. Dave Elliott**

**Seconded by Cllr. Nick Heath**

**All Councillors in favor**

**RESOLVED by the Committee that the minutes of the meeting held on Wednesday 24 April 2024 be adopted and that the Chair sign these as a true record.**

**F24/016 ORDERS FOR PAYMENT OF MONEY**

The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services

**Proposed by Cllr. Nick Heath**

**Seconded by Cllr. Amrik Jhawar**

**All Councillors in favour**

**F24/017 SALARY**

All Councillors in reviewed and approved Salary for May 2024

**Proposed by Cllr. Hilda Rhodes**

**Seconded by Cllr. Dave Elliott**

**All Councillors in favour**

**F24/018 EARMARKED RESERVES**

Councillors discussed the earmarked reserves and what changes they would like to make. The below was concluded following discussions:

- Funds earmarked for streetlights and Christmas lights can be released as they have been accounted for within the yearly budget
- Amalgamate the two earmarked reserves for the Garden of Rest into one
- The earmarked reserves labelled as 'climate action' are funds that can go towards payment of the Solar Panel Project



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## FINANCE COMMITTEE MINUTES

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**F24/019 AGENDA ITEMS FOR NEXT MEETING**

To advise the Clerk of items to be considered for inclusion in the agenda.

**F24/020 DATE OF NEXT FINANCE COMMITTEE MEETING**

Wednesday 26 June 2024

1 PM

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

The Chair closed the meeting at:

1:28 PM

**Signed**

\_\_\_\_\_  
Chairman

**Date**

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Wednesday 26 June 2024