



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 24 July 2024 at Ketley Community Centre at 1:00pm.

PRESENT: Cllr. Dave Elliott
Cllr. Joy Francis
Cllr. Nick Heath
Cllr. Hilda Rhodes

IN ATTENDANCE:
CLERK: Shelley Everton
DEPUTY CLERK: Zara Purvis
PUBLIC: Members of the Public

The Chair opened the meeting at

1 PM

F24/030 WELCOME

Councillor Joy Francis welcomed everyone to the meeting.

F24/031 APOLOGIES FOR ABSENCE

Apologies received from Councillor Amrik Jhawar.
Apologies acknowledged and accepted by all Councillors.

F24/032 DISCLOSURE OF INTERESTS

None disclosed

F24/033 FINANCE MINUTES

To approve the minutes of the last Finance Committee Meeting held on Wednesday 26 June 2024.

Proposed by Cllr. Nick Heath
Seconded by Cllr. Hilda Rhodes
All in favour

RESOLVED by the Committee that the minutes of the meeting held on Wednesday 26 June 2024 be adopted and that the Chair sign these as a true record.

F24/034 ORDERS FOR PAYMENT OF MONEY

(i) The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services

Proposed by Cllr. Joy Francis
Seconded by Cllr. Nick Heath
All in favour

(ii) The committee inspected, authorised, and signed the card payments incurred in delivering Parish Council services

Proposed by Cllr. Nick Heath
Seconded by Cllr. Joy Francis
All in favour

F24/035 SALARY

All Councillors reviewed and approved Salary for July 2024

Proposed by Cllr. Nick Heath
Seconded by Cllr. Dave Elliott
All Councillors in favour

F24/036 COUNCILLOR CHECKS

Councillor Joy Francis and Councillor Nick Heath completed the quarterly checks

F24/037 BANK RECONCILIATIONS

Councillors approved bank reconciliations for April, May, and June 2024.

Proposed by Cllr. Dave Elliott
Seconded by Cllr. Hilda Rhodes
All Councillors in favour



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F24/038 BANK TRANSFER

Councillors authorised transfer of funds from deposit account to current account.

Proposed by Cllr. Joy Francis

Seconded by Cllr. Nick Heath

All Councillors in favour

F24/039 GRANT FUNDING

The Clerk was approached by Severn Trent for further information. The new closing date following their receipt of this information is Tuesday 01 October 2024.

The Clerk has also applied for an additional grant with Marches who are coming to complete a survey at the Community Centre on Thursday 08 August.

The Clerk will chase Veolia for an outcome on the grant application made to them.

F24/040 AGENDA ITEMS FOR NEXT MEETING

To advise the Clerk of items to be considered for inclusion in the agenda.

F24/041 DATE OF NEXT FINANCE COMMITTEE MEETING

Wednesday 25 September 2024

1 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

The Chair closed the meeting at

1:22 PM

Signed

Chairman

Date

Wednesday 25 September 2024