



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 25 September 2024 at Ketley Community Centre at 1:00pm.

PRESENT: Cllr. Dave Elliott
Cllr. Nick Heath
Cllr. Amrik Jhawar
Cllr. Hilda Rhodes

IN ATTENDANCE:

CLERK: Shelley Everton
PUBLIC: 0 Members of the Public

The (acting) Chair opened the meeting at 1 PM

F24/041 WELCOME

Councillor Amrik Jhawar welcomed everyone to the meeting in the Chair, Councillor Joy Francis' absence.

F24/042 APOLOGIES FOR ABSENCE

Apologies received from Councillor Joy Francis and Councillor Ranbir Sahota.
Apologies acknowledged and accepted by all Councillors.

F24/043 DISCLOSURE OF INTERESTS

None disclosed

F24/044 FINANCE MINUTES

To approve the minutes of the last Finance Committee Meeting held on Wednesday 24 July 2024

Proposed by Councillor Dave Elliott

Seconded by Councillor Nick Heath

ALL OTHER COUNCILLORS IN FAVOUR

RESOLVED by the Committee that the minutes of the meeting held on Wednesday 24 July 2024 be adopted and that Councillor Amrik Jhawar sign these as a true record in the Chairs absence.

F24/045 ORDERS FOR PAYMENT OF MONEY

(i) The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services

Proposed by Councillor Nick Heath

Seconded by Councillor Hilda Rhodes

ALL OTHER COUNCILLORS IN FAVOUR

(ii) The committee inspected, authorised, and signed the card payments incurred in delivering Parish Council services

Proposed by Councillor Nick Heath

Seconded by Councillor Hilda Rhodes

ALL OTHER COUNCILLORS IN FAVOUR

F24/046 SALARY

All Councillors reviewed and approved Salary for September 2024

Proposed by Councillor Hilda Rhodes

Seconded by Councillor Dave Elliott

ALL OTHER COUNCILLORS IN FAVOUR

F24/047 BANK TRANSFER

Councillors authorised transfer of funds from deposit account to current account.

Proposed by Councillor Hilda Rhodes

Seconded by Councillor Amrik Jhawar

ALL OTHER COUNCILLORS IN FAVOUR



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

F24/048 TERMS OF REFERENCE

Councillors reviewed and agreed the terms of reference for Finance Committee and will provide a recommendation to Full Council

Proposed by Councillor Hilda Rhodes

Seconded by Councillor Nick Heath

ALL OTHER COUNCILLORS IN FAVOUR

F24/049 FINANCIAL REGULATIONS – AMMENDMENT DISCUSSION

Councillors discussed the current thresholds for the authority to pay. Agreed to take to Full Council to increase the amount that the Clerk is able to spend without getting approval

F24/050 AGENDA ITEMS FOR NEXT MEETING

Solar Panel Grant update

To advise the Clerk of items to be considered for inclusion in the agenda.

F24/051 DATE OF NEXT FINANCE COMMITTEE MEETING

Wednesday 23 October 2024

1 PM

The (acting) Chair closed the meeting at:

1:21 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

Signed

Chairman

Date

Wednesday 23 October 2024