



# KETLEY PARISH COUNCIL

## FULL COUNCIL AGENDA

To all Members of Ketley Parish Council

Cllr. Callear  
Cllr. Bennett  
Cllr. Elliott

Cllr. Evans  
Cllr. Francis  
Cllr. Heath

Cllr. Jhawar  
Cllr. Millward Thomas  
Cllr. Rhodes

Cllr. Sahota  
Cllr. Thiara

Dear Councillors

**NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at 7:00 PM on Wednesday 13 November 2024 at Ketley Community Centre. Members are summoned to attend for the purpose of transacting the following business.**

Signed: Shelley Anthony, Clerk to the Council  
Date: Wednesday 06 November 2024

**C24/131 WELCOME**

**C24/132 APOLOGIES FOR ABSENCE**

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

**C24/133 PUBLIC SESSION**

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

**C24/134 POLICE MATTERS**

To receive and share matters of interest to the parish with the representative from Police authority.

**C24/135 DISCLOSABLE PECUNIARY INTERESTS**

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

**C24/136 COUNCIL MINUTES**

To receive and agree the minutes of the Full Council Meeting held on Wednesday 09 October 2024. **APPENDIX A**

**C24/137 PLANNING APPLICATIONS**

- (i) To consider planning applications and enforcements currently with Telford & Wrekin Council:
- (ii) To consider any other planning applications advised post publication of the agenda

**C24/138 FINANCE COMMITTEE**

- (i) To receive a short report from the Finance Committee meeting held on Wednesday 23 October 2024.
- (ii) To note the minutes from the Finance Committee meeting held on Wednesday 25 September 2024. **APPENDIX B**

**C24/139 FINANCE**

To note current state of Council's finances. **APPENDIX C**

**C24/140 FINANCE – PAYMENTS**

- (i) To inspect and authorise orders for payment incurred in delivering Parish Council Services. **APPENDIX D**
- (ii) To inspect and authorise card payments incurred in delivering Parish Council Services. **APPENDIX E**



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- C24/141 BUDGET FORECAST**  
Councillors to review the current budget forecast for 2024/2025 ahead of the new budget coming for discussion to Full Council in December 2024
- C24/142 COMMUNITY CENTRE CAR PARK DRAINAGE**  
(i) Clerk to provide Councillors with an update  
(ii) Councillors to review and agree quotes for remedial works required **APPENDIX F**
- C24/143 NEW COLUMN AT SANDHOLE**  
Clerk to provide Councillors with an update
- C24/144 FINANCIAL REGULATIONS**  
Councillors to review and amend the Financial Regulations as per the recommendation from Finance Committee **APPENDIX G**
- C24/145 2024/2025 PAY AWARD**  
Councillors to review and agree the Local Government pay award for staff **APPENDIX H**
- C24/146 GRANT APPLICATIONS**  
Councillors to review the grant application received from Rose Manor **APPENDIX I**
- C24/147 MEETING SCHEDULE MOTION**  
Councillor Amrik Jhawar would like to propose a motion to Full Council, to review our regular meeting schedule from May 2025, in advance to allow officers time to plan
- C24/148 CONSULTATION – REMOTE ATTENDANCE**  
Councillors to review the information provided by Local Government regarding the possibility of approving remote attendance at Town and Parish Council meetings. Comments to be recorded and submitted by the Clerk. **APPENDIX J**
- C24/149 TRAFFIC REGULATION ORDERS**  
Councillors to review and discuss the proposed TRO's put forward by Telford and Wrekin Council **APPENDIX K**
- C24/150 SMOKE DETECTORS**  
Councillors to review the quote received regarding the installation of smoke detectors in the Community Centre **APPENDIX L**
- C24/151 INFORMATION ITEMS**  
Reports from the Borough Councillors
- C24/152 PARISH MATTERS**  
To receive any other matters raised on behalf of parishioners.
- C24/153 AGENDA ITEMS FOR THE NEXT MEETING**  
To advise the Clerk of items to be considered for inclusion in the agenda
- C24/154 PLANNED DATES OF FORTHCOMING MEETINGS**
- |                             |                            |         |
|-----------------------------|----------------------------|---------|
| <b>Finance Committee</b>    | Wednesday 27 November 2024 | 1 PM    |
| <b>Full Council Meeting</b> | Wednesday 11 December 2024 | 7 PM    |
| <b>Resources Committee</b>  | Wednesday 08 January 2025  | 6:15 PM |

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

- C24/155 PLANNING**
- C24/156 STAFFING/COUNCILLOR UPDATES**