



# KETLEY PARISH COUNCIL

## RESOURCES COMMITTEE MINUTES

MINUTES of the Meeting of the Resources Committee of Ketley Parish Council held on Wednesday 11 September 2024 at Ketley Community Centre at 6:15pm.

**PRESENT:**

Cllr. Nick Heath  
Cllr. Amrik Jhawar

Cllr. Sam Millward Thomas  
Cllr. Hilda Rhodes

**CLERK:**

Shelley Anthony

**DEPUTY CLERK:**

Zara Purvis

**PUBLIC:**

0 Members of the Public

The Chair opened the meeting at:

6:15 PM

**R24/019 WELCOME**

Councillor Sam Millward Thomas welcomed everyone to the meeting

**R24/020 APOLOGIES FOR ABSENCE**

Councillor Dave Elliott has put his apologies into the Clerk, all Councillors accepted and acknowledged

**R24/021 DISCLOSURE OF INTERESTS**

None disclosed

**R24/022 RESOURCES MINUTES**

Councillors approved the minutes of the last Resources Committee Meeting held on Wednesday 10 July 2024.

**PROPOSED by Councillor Hilda Rhodes**

**SECONDED by Councillor Nick Heath**

**ALL COUNCILLORS IN FAVOUR**

**It was resolved that Councillor Sam Millward Thomas sign these as a true record**

**R24/023 COMMUNITY CENTRE REPORT**

Councillors received and noted the Community Centre Manager's report

**R24/024 COACH TRIP AUGUST 2024 - FEEDBACK**

Councillors have requested that the Clerk collate a few quotes to different locations ahead of the coach trip next year so that these can be discussed at the next Resources Committee Meeting. Councillors also discussed the possibility of additional events that we could do in Summer 2025. The Clerk will check with neighbouring Parish and Town Councils, and Meadows Primary School, as to what dates they are planning on running events so that we don't clash with them. The Councillors suggested that the Summer 2025 event would be on a Saturday in July 2025 between the hours of 12 PM and 5 PM, the Clerk is to work with this and organise an event with assistance from Councillors and the Community Centre Manager.

**R24/025 TERMS OF REFERENCE**

Councillors reviewed and agreed the terms of reference to provide a recommendation to Full Council. The recommendation is as follows:

Resources Committee will now be known as Resources and Events Committee

The Resources and Events Committee is responsible for overseeing the day-to-day running of the Community Centre and the organisation of all Community Events.

**PROPOSED by Councillor Sam Millward Thomas**

**SECONDED by Councillor Hilda Rhodes**

**ALL COUNCILLORS IN FAVOUR**



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## RESOURCES COMMITTEE MINUTES

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**R24/026 KETLEY PARISH CONSULTATION**

Councillors discussed, reviewed, and agreed the details for a consultation of Ketley Residents. Councillors agreed that the consultation would take place on Friday 15 November 2024, between 4 PM and 6 PM. We would invite Safer Stronger, the CAT team, Neighbourhood Enforcement Officers, the Police, Meadows Primary School, TACT, and all Councillors to be present. We will supply tea, coffee, and mince pies to all residents who attend.

**R24/027 AUTUMN EDITION NEWSLETTER**

Deputy Clerk to cost up approximate delivery costs through a delivery company and how much it would cost to hire casual staff to distribute the newsletter – bring the findings to the next Resources Committee Meeting.

**R24/025 AGENDA ITEMS FOR NEXT MEETING**

- (i) Finalise the Summer Events plan for 2025
- (ii) Coach Trip quotes for 2025
- (iii) Finalise Christmas events
- (iv) Review of the newsletter distribution

**R24/026 DATES OF NEXT MEETING**

Wednesday 13 November 2024

6:15 PM

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

The Chair closed the meeting at:

6:50 PM

Signed

\_\_\_\_\_  
Chairman

Date

\_\_\_\_\_  
Wednesday 13 November 2024