



# KETLEY PARISH COUNCIL

## FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 27 November 2024 at Ketley Community Centre at 1:00pm.

**PRESENT:** Cllr. Dave Elliott  
Cllr. Nick Heath  
Cllr. Amrik Jhawar  
Cllr. Hilda Rhodes

**IN ATTENDANCE:**  
**CLERK:** Shelley Everton  
**DEPUTY CLERK:** Zara Purvis  
**PUBLIC:** 0 Members of the Public

The (acting) Chair opened the meeting at 1 PM

- F24/060 WELCOME**  
Councillor Hilda Rhodes welcomed everyone to the meeting in the Chair, Councillor Joy Francis' absence.
- F24/061 APOLOGIES FOR ABSENCE**  
Councillor Joy Francis who is currently on an approved leave of absence for 6 months and Councillor Ranbir Sahota due to work commitments.  
Apologies acknowledged and accepted by all Councillors.
- F24/062 DISCLOSURE OF INTERESTS**  
None disclosed
- F24/063 FINANCE MINUTES**  
To approve the minutes of the last Finance Committee Meeting held on Wednesday 23 October 2024  
**Proposed by Councillor Nick Heath**  
**Seconded by Councillor Amrik Jhawar**  
**ALL OTHER COUNCILLORS IN FAVOUR**  
**RESOLVED by the Committee that the minutes of the meeting held on Wednesday 23 October 2024 be adopted and that Councillor Hilda Rhodes sign these as a true record in the Chairs absence.**
- F24/064 ORDERS FOR PAYMENT OF MONEY**  
(i) The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services  
Councillors confirmed that they could not open the appendix for Orders for Payment, Clerk will report this to IT.  
**Proposed by Councillor Dave Elliott**  
**Seconded by Councillor Nick Heath**  
**ALL OTHER COUNCILLORS IN FAVOUR**  
(ii) The committee reviewed, approved, and signed the card payments incurred in delivering Parish Council Services  
**Proposed by Councillor Nick Heath**  
**Seconded by Councillor Dave Elliott**  
**ALL OTHER COUNCILLORS IN FAVOUR**
- F24/065 SALARY**  
All Councillors reviewed and approved Salary for November 2024  
**Proposed by Councillor Dave Elliott**  
**Seconded by Councillor Nick Heath**  
**ALL OTHER COUNCILLORS IN FAVOUR**
- F24/066 AGENDA ITEMS FOR NEXT MEETING**  
To advise the Clerk of items to be considered for inclusion in the agenda.
- F24/067 DATE OF NEXT FINANCE COMMITTEE MEETING**  
Wednesday 22 January 2025 1 PM



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The (acting) Chair closed the meeting at

1:29 PM

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**Signed**

\_\_\_\_\_ **Chairman**

**Date**

\_\_\_\_\_ **Wednesday 22 January 2025**