



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 22 January 2025 at Ketley Community Centre at 1:00pm.

PRESENT: Cllr. Dave Elliott
Cllr. Nick Heath
Cllr. Amrik Jhawar
Cllr. Hilda Rhodes
Cllr. Ranbir Sahota

IN ATTENDANCE:

CLERK: Shelley Everton
DEPUTY CLERK: Zara Purvis
PUBLIC: 0 Members of the Public

The (acting) Chair opened the meeting at: 1 PM

- F24/068 WELCOME**
Councillor Hilda Rhodes welcomed everyone to the meeting in the Chair, Councillor Joy Francis' absence.
- F24/069 APOLOGIES FOR ABSENCE**
Councillor Joy Francis who is currently on an approved leave of absence for 6 months.
Councillor Dave Elliott had phoned ahead to advise he will be slightly late to the meeting.
Apologies acknowledged and accepted by all Councillors.
- F24/070 DISCLOSURE OF INTERESTS**
None disclosed
- F24/072 FINANCE MINUTES**
To approve the minutes of the last Finance Committee Meeting held on Wednesday 27 November 2024
PROPOSED by Councillor Nick Heath
SECONDED by Councillor Amrik Jhawar
ALL OTHER COUNCILLORS IN FAVOUR
RESOLVED by the Committee that the minutes of the meeting held on Wednesday 27 November 2024 be adopted and that Councillor Hilda Rhodes sign these as a true record in the Chairs absence.
- F24/073 ORDERS FOR PAYMENT OF MONEY**
(i) The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services
PROPOSED by Councillor Nick Heath
SECONDED by Councillor Amrik Jhawar
ALL OTHER COUNCILLORS IN FAVOUR
(ii) No card payments to review, approve, or sign
- F24/074 SALARY**
Councillors agreed and signed off on Salary payments for January 2025
PROPOSED by Councillor Nick Heath
SECONDED by Councillor Hilda Rhodes
ALL OTHER COUNCILLORS IN FAVOUR
- F24/075 TRANSFER OF FUNDS**
Councillors authorised a transfer of funds of £18,000.00 from deposit account to current account
PROPOSED by Councillor Hilda Rhodes
SECONDED by Councillor Nick Heath
ALL OTHER COUNCILLORS IN FAVOUR

Councillor Dave Elliott and Councillor Ranbir Sahota entered the meeting at 1:08 PM

- F24/076 AGENDA ITEMS FOR NEXT MEETING**
To advise the Clerk of items to be considered for inclusion in the agenda



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

F24/077 DATE OF NEXT FINANCE COMMITTEE MEETING

Wednesday 26 February 2025

1 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

The (acting) Chair closed the meeting at:

1:11 PM

Signed

_____ **Chairman**

Date Wednesday 26 February 2025