



# KETLEY PARISH COUNCIL

## FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 26 February 2025 at Ketley Community Centre at 1:00pm.

**PRESENT:** Cllr. Nick Heath Cllr. Amrik Jhawar Cllr. Ranbir Sahota

**IN ATTENDANCE:**

**CLERK:** Shelley Everton

**DEPUTY CLERK:** Zara Purvis

**PUBLIC:** 0 Members of the Public

The (acting) Chair opened the meeting at:

1 PM

**F24/077 WELCOME**

Councillor Nick Heath welcomed everyone to the meeting in the Chair, Councillor Joy Francis' absence.

**F24/078 APOLOGIES FOR ABSENCE**

Councillor Joy Francis who is currently on an approved leave of absence for 6 months. Councillor Dave Elliott has also provided his apologies. Apologies acknowledged and accepted by all Councillors.

**F24/079 DISCLOSURE OF INTERESTS**

None disclosed

**F24/080 FINANCE MINUTES**

To approve the minutes of the last Finance Committee Meeting held on Wednesday 22 January 2025.

**PROPOSED by Councillor Amrik Jhawar**

**SECONDED by Councillor Ranbir Sahota**

**ALL OTHER COUNCILLORS IN FAVOUR**

**RESOLVED by the Committee that the minutes of the meeting held on Wednesday 22 January 2025 be adopted and that Councillor Nick Heath sign these as a true record in the Chairs absence.**

**F24/081 ORDERS FOR PAYMENT OF MONEY**

(i) The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services

**PROPOSED by Councillor Amrik Jhawar**

**SECONDED by Councillor Ranbir Sahota**

**ALL OTHER COUNCILLORS IN FAVOUR**

(ii) There were no card payments to inspect and authorise

**F24/082 SALARY**

Councillors agreed and signed off on Salary payments for February 2025

**PROPOSED by Councillor Nick Heath**

**SECONDED by Councillor Ranbir Sahota**

**ALL OTHER COUNCILLORS IN FAVOUR**

**F24/083 TRANSFER OF FUNDS**

(i) Councillors authorised a retrospective transfer of funds of £50,000.00 from deposit account to current account

**PROPOSED by Councillor Amrik Jhawar**

**SECONDED by Councillor Ranbir Sahota**

**ALL OTHER COUNCILLORS IN FAVOUR**

(ii) Councillors authorised a transfer of funds of £30,000.00 from deposit account to current account

**PROPOSED by Councillor Amrik Jhawar**

**SECONDED by Councillor Ranbir Sahota**

**ALL OTHER COUNCILLORS IN FAVOUR**



# KETLEY PARISH COUNCIL

## FINANCE COMMITTEE MINUTES

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**F24/084 INSURANCE**

Councillors agreed to defer this item as it was requested by Councillor Dave Elliott, and he is not present at this meeting.

**PROPOSED by Councillor Amrik Jhawar**

**SECONDED by Councillor Nick Heath**

**ALL OTHER COUNCILLORS IN FAVOUR**

**F24/085 AGENDA ITEMS FOR NEXT MEETING**

(i) Item F24/084

**F24/086 DATE OF NEXT FINANCE COMMITTEE MEETING**

Wednesday 26 March 2025

1 PM

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

The (acting) Char closed the meeting at:

1:15 PM

**Signed**

\_\_\_\_\_   
Chairman

**Date**

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Wednesday 26 March 2025