



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 26 March 2025 at Ketley Community Centre at 1:00pm.

PRESENT: Cllr. Dave Elliott Cllr. Hilda Rhodes Cllr. Ranbir Sahota

IN ATTENDANCE:

CLERK: Shelley Everton

DEPUTY CLERK: Zara Purvis

PUBLIC: 0 Members of the Public

The (acting) Chair opened the meeting at:

1 PM

F24/087 WELCOME

Councillor Hilda Rhodes welcomed everyone to the meeting in the Chair, Councillor Joy Francis', absence.

F24/088 APOLOGIES FOR ABSENCE

Councillor Joy Francis is currently on an approved leave of absence for 6 months. Councillor Nick Heath (illness), and Councillor Amrik Jhawar (holiday) have provided their apologies. Apologies acknowledged and accepted by all Councillors.

F24/089 DISCLOSURE OF INTERESTS

None disclosed

F24/090 FINANCE MINUTES

To approve the minutes of the last Finance Committee Meeting held on Wednesday 26 February 2025.

PROPOSED by Councillor Ranbir Sahota

SECONDED by Councillor Hilda Rhodes

ALL OTHER COUNCILLORS IN FAVOUR

RESOLVED by the Committee that the minutes of the meeting held on Wednesday 26 February 2025 be adopted and that Councillor Hilda Rhodes sign these as a true record in the Chairs absence.

F24/091 ORDERS FOR PAYMENT OF MONEY

(i) The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services

PROPOSED by Councillor Hilda Rhodes

SECONDED by Councillor Dave Elliott

ALL OTHER COUNCILLORS IN FAVOUR

The committee reviewed, approved, and signed the Additional Orders for Payment of costs incurred in delivering Parish Council services

PROPOSED by Councillor Hilda Rhodes

SECONDED by Councillor Dave Elliott

ALL OTHER COUNCILLORS IN FAVOUR

(ii) The committee reviewed, approved, and signed the Card Payment of costs incurred in delivering Parish Council services

PROPOSED by Councillor Hilda Rhodes

SECONDED by Councillor Dave Elliott

ALL OTHER COUNCILLORS IN FAVOUR

F24/092 SALARY

Councillors agreed and signed off on Salary payments for March 2025

PROPOSED by Councillor Dave Elliott

SECONDED by Councillor Ranbir Sahota

ALL OTHER COUNCILLORS IN FAVOUR



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

F24/093 TRANSFER OF FUNDS

- (i) No retrospective transfer of funds from deposit account to current account to be authorised
- (ii) No transfer of funds from deposit account to current account to be authorised

F24/094 AGENDA ITEMS FOR NEXT MEETING

- (i) Councillor Elliott has requested that insurance be added to the April agenda

F24/095 DATE OF NEXT FINANCE COMMITTEE MEETING

Wednesday 23 April 2025

1 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

The (acting) Chair closed the meeting at:

1:16 PM

Signed _____

Chairman

Date Wednesday 23 April 2025