



# KETLEY PARISH COUNCIL

## FULL COUNCIL AGENDA

To all Members of Ketley Parish Council

Cllr. Callear  
Cllr. Elliott

Cllr. Evans  
Cllr. Francis

Cllr. Heath  
Cllr. Jhawar

Cllr. Millward Thomas  
Cllr. Rhodes

Cllr. Sahota  
Cllr. Thiara

Dear Councillors

**NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at 7:00 PM on Wednesday 12 March 2025 at Ketley Community Centre. Members are summoned to attend for the purpose of transacting the following business.**

Signed: Shelley Anthony, Clerk to the Council  
Date: Wednesday 05 March 2025

**C24/216 WELCOME**

**C24/217 APOLOGIES FOR ABSENCE**

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

**C24/218 PUBLIC SESSION**

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

**C24/219 POLICE MATTERS**

To receive and share matters of interest to the parish with a representative from the Police authority.

**C24/220 DISCLOSABLE PECUNIARY INTERESTS**

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

**C24/221 INFORMATION ITEMS**

Reports from the Borough Councillors

**C24/222 PARISH MATTERS**

To receive any other matters raised on behalf of parishioners.

**C24/223 COUNCIL MINUTES**

To receive and agree the minutes of the Full Council Meeting held on Wednesday 12 February 2025. **APPENDIX A**

**C24/224 PLANNING APPLICATIONS**

- (i) To consider planning applications and enforcements currently with Telford & Wrekin Council:
- (ii) To consider any other planning applications advised post publication of the agenda

**C24/225 FINANCE**

- (i) To note current state of Council's finances. **APPENDIX B**
- (ii) To note the reconciliation for January and February 2025. **APPENDIX C**

**C24/226 FINANCE – PAYMENTS**

- (i) To inspect and authorise orders for payment incurred in delivering Parish Council Services. **APPENDIX D**
- (ii) To inspect and authorise card payments incurred in delivering Parish Council Services. **APPENDIX E**



# KETLEY PARISH COUNCIL

## FULL COUNCIL AGENDA

- C24/227 UNPAID INVOICES**  
Councillors to review the unpaid invoices from previous financial years and write them off  
**APPENDIX F**
- C24/228 COMMUNITY GOVERNANCE REVIEW**  
Councillors to discuss and agree what comments, if any, they would like to put forth to Telford and Wrekin Council regarding the Boundary Review
- C24/229 COUNCILLOR ALLOWANCES**  
Councillors to review and authorise Councillor Allowances for 2024 / 2025 **APPENDIX G**
- C24/230 STAFF SALARY INCREASES**  
Councillors to review and authorise staff salary increases from April 2025 **APPENDIX H**
- C24/231 ADDITIONAL STONE MASON APPROVAL**  
Councillors to review and agree on whether an additional approved Stone Mason is to be added to the current approved list
- C24/232 CREMATION MEMORIALS**  
Councillors to review and agree a revised time scale for memorials to be placed on cremation graves following interment **APPENDIX I**
- C24/233 GARDEN OF REST FEES**  
Councillors to discuss, review, and agree the current fees for Red Lake Garden of Rest  
**APPENDIX J**
- C24/234 COMMUNITY CENTRE FEES**  
Councillors to discuss, review, and agree the current fees for the Community Centre **APPENDIX K**
- C24/235 TELFORD AND WREKIN'S PLAY STRATEGY**  
Received from Telford and Wrekin Council – 'We are currently undertaking consultation with Ward Members and Parish and Town Councils to support the development of Telford and Wrekin's Play Strategy. Your input will help shape the future of our play provision within the Borough and aid the development of the Play Strategy Action Plan. The survey is specific to the Wards of the Borough and includes the play areas in the Wards that are owned by the Council. We appreciate that for some Town and Parish Council's there will be play areas in the attached that fall outside of your administrative boundary. However, if you wish to comment on these, your consultation would be gratefully received.' **APPENDIX L**
- C24/236 PARISH AND TOWN COUNCIL SURVEY**  
Councillors to complete the survey **APPENDIX M**
- C24/237 AGENDA ITEMS FOR THE NEXT MEETING**  
To advise the Clerk of items to be considered for inclusion in the agenda
- C24/238 PLANNED DATES OF FORTHCOMING MEETINGS**
- |                             |                         |      |
|-----------------------------|-------------------------|------|
| <b>Finance Committee</b>    | Wednesday 26 March 2025 | 1 PM |
| <b>Full Council Meeting</b> | Wednesday 09 April 2025 | 7 PM |
| <b>Resources Committee</b>  | TBC                     | TBC  |
- Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.
- C24/239 PLANNING**
- C24/240 STAFFING/COUNCILLOR UPDATES**