



KETLEY PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MINUTES of the Finance & General Purposes Committee of Ketley Parish Council held on Wednesday 10 December 2025 at Ketley Community Centre at 7:00pm.

PRESENT: Cllr. Helen Barker
Cllr. Eileen Callear
Cllr. Dave Elliott

Cllr. Maggie Evans
Cllr. Nick Heath

Ex-Officio – Cllr. Sam Millward Thomas

CLERK: Shelley Anthony
DEPUTY CLERK: Zara Purvis
PUBLIC: 0 Member(s) of the Public

The (acting) Chair opened the meeting at:

7 PM

FGP25/036 WELCOME

It was proposed that Councillor Eileen Callear chair the meeting in absence of the Chair, Councillor Amrik Jhawar

PROPOSED BY COUNCILLOR Helen Barker
SECONDED BY COUNCILLOR Maggie Evans
ALL COUNCILLORS IN FAVOUR

Councillor Eileen Callear welcomed everyone to the meeting

FGP25/037 APOLOGIES FOR ABSENCE

Apologies have been received:

- (i) Councillor Amrik Jhawar due to being required to attend a Planning Committee Meeting at Telford and Wrekin Council – to note, Councillor Jhawar will attempt to join us should the other meeting finish early enough
 - (ii) Councillor Hilda Rhodes is on a six-month approved leave of absence
- All Councillors acknowledged and accepted the apologies that were received**

FGP25/038 PUBLIC SESSION

There were no members of the public present at this evening's meeting

FGP25/039 DISCLOSURE OF INTERESTS

Councillor Sam Millward Thomas disclosed a pecuniary interest in agenda item FGP25/049

FGP25/040 FINANCE MINUTES

Councillors received and agreed the minutes of the Finance and General Purposes Committee Meeting held on Wednesday 08 October 2025

PROPOSED BY COUNCILLOR Helen Barker
SECONDED BY COUNCILLOR Nick Heath
ALL COUNCILLORS IN FAVOUR

It was RESOLVED that the minutes of the meeting held on Wednesday 08 October 2025 be adopted and that the Councillor Eileen Callear sign these as a true record in absence of the Chair

FGP25/041 COMMUNITY CENTRE REPORT

Councillors received and noted the Community Centre Manager's report

FGP25/042 FINANCE

- (i) Councillors noted the current state of Council's finances
- (ii) Councillors noted the reconciliation for November 2025

FGP25/043 FINANCE – PAYMENTS

- (i) Councillors inspected and authorised the orders for payment incurred in delivering Parish Council Services
PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Helen Barker
ABSTAINED BY COUNCILLOR Maggie Evans
ALL COUNCILLORS IN FAVOUR
- (ii) Councillors inspected and authorised the card payments incurred in delivering Parish Council Services



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PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Helen Barker
ABSTAINED BY COUNCILLOR Maggie Evans
ALL COUNCILLORS IN FAVOUR

FGP25/044 PLANNING APPLICATIONS
No other planning applications have been received for consideration post publication of the agenda

FGP25/045 2026 COACH TRIP
Councillors were provided an update regarding the Coach Trip for 2026

FGP25/046 COMMUNITY CENTRE CAR PARK RE-PAINTING
Councillors discussed, reviewed, and agreed to accept quote C ('no-entry', 'slow', and all car parking bays) as per the report for the re-painting of the road markings on the Community Centre car park
PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Maggie Evans
ALL COUNCILLORS IN FAVOUR

FGP25/047 NEW BIN INSTALLATION
Councillors received an update regarding the request for a new bin installation outside St Mary's Church

FGP25/048 DAVE GREEN REPORT
Councillors received an update as per the outcome from Full Council in November 2025

FGP25/049 GRANT APPLICATIONS
(i) Councillors considered and accepted the grant application to the amount of £350.00 to Meadows Primary School

PROPOSED BY COUNCILLOR Maggie Evans
SECONDED BY COUNCILLOR Dave Elliott
ALL COUNCILLORS IN FAVOUR

(ii) No additional grant applications were received for consideration post publication of the agenda

FGP25/050 AGENDA ITEMS FOR NEXT MEETING
(i) Community Centre Clock
(ii) Aldi – update on opening

FGP25/051 PLANNED DATES OF FORTHCOMING MEETINGS

Full Council Meeting	Wednesday 14 January 2026	7 PM
Finance & General Purposes Committee	Wednesday 11 February 2026	7 PM

The (acting) Chair closed public session at: 7:36 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

PROPOSED BY COUNCILLOR Maggie Evans
SECONDED BY COUNCILLOR Nick Heath
ALL COUNCILLORS IN FAVOUR

FGP25/053 STAFFING

The (acting) Chair closed private session at: 7:41 PM



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Signed _____ Date Wednesday 11 February 2026