



# KETLEY PARISH COUNCIL

## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MINUTES of the Finance & General Purposes Committee of Ketley Parish Council held on Wednesday 8 April 2026 at Ketley Community Centre at 7:00pm.

**PRESENT:** Cllr. Helen Barker  
Cllr. Eileen Callear  
Cllr. Nick Heath  
Cllr. Hilda Rhodes  
*Ex-Officio – Cllr. Sam Millward Thomas*

**CLERK:** Shelley Anthony

**PUBLIC:** 0 Member(s) of the Public

The (acting) Chair opened the meeting at:

7 PM

**FGP25/071**

### **WELCOME**

It was proposed that Councillor Eileen Callear chair the meeting in absence of the Chair, Councillor Amrik Jhawar

**PROPOSED BY COUNCILLOR Nick Heath**

**SECONDED BY COUNCILLOR Hilda Rhodes**

**ALL COUNCILLORS IN FAVOUR**

Councillor Eileen Callear welcomed everyone to the meeting

**FGP25/072**

### **APOLOGIES FOR ABSENCE**

Apologies have been received:

- (i) Councillor Dave Elliott due to a family emergency
- (ii) Councillor Maggie Evens due to ill health
- (iii) Councillor Amrik Jhawar due to annual leave

**All Councillors acknowledged and accepted the apologies that were received**

**FGP25/073**

### **PUBLIC SESSION**

There were no members of the public present at this evening's meeting

**FGP25/074**

### **DISCLOSURE OF INTERESTS**

No interests disclosed

**FGP25/075**

### **FINANCE MINUTES**

Councillors received and agreed the minutes of the Finance and General Purposes Committee Meeting held on Wednesday 11 February 2026

**PROPOSED BY COUNCILLOR Nick Heath**

**SECONDED BY COUNCILLOR Helen Barker**

**ALL COUNCILLORS IN FAVOUR**

**It was RESOLVED that the minutes of the meeting held on Wednesday 11 February 2026 be adopted and that Councillor Eileen Callear sign these as a true record**

**FGP25/076**

### **COMMUNITY CENTRE REPORT**

Councillors received and noted the Community Centre Manager's report

**FGP25/077**

### **FINANCE**

- (i) Councillors noted the current state of Council's finances
- (ii) Councillors noted the reconciliation for March 2026

**FGP25/078**

### **FINANCE – PAYMENTS**

- (i) Councillors inspected and authorised the orders for payment incurred in delivering Parish Council Services

**PROPOSED BY COUNCILLOR Nick Heath**

**SECONDED BY COUNCILLOR Hilda Rhodes**

**ALL COUNCILLORS IN FAVOUR**

- (ii) Councillors inspected and authorised the card payments incurred in delivering Parish Council Services

**PROPOSED BY COUNCILLOR Nick Heath**

**SECONDED BY COUNCILLOR Helen Barker**

**ALL COUNCILLORS IN FAVOUR**



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## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

- FGP25/079 VIREMENT OF FUNDS**  
The Clerk asked to defer this item as there are not currently any virements required.  
**PROPOSED BY COUNCILLOR Eileen Callear**  
**SECONDED BY COUNCILLOR Hilda Rhodes**  
**ALL COUNCILLORS IN FAVOUR**
- FGP25/080 FINANCIAL REGULATIONS**  
Councillors reviewed and approved the new Financial Regulations to be recommended to Full Council in May  
**PROPOSED BY COUNCILLOR Hilda Rhodes**  
**SECONDED BY COUNCILLOR Nick Heath**  
**ALL COUNCILLORS IN FAVOUR**
- FGP25/081 PLANNING APPLICATIONS**  
(i) Dr Whippy Licensing renewal discussed – no comment  
**PROPOSED BY COUNCILLOR Helen Barker**  
**SECONDED BY COUNCILLOR Hilda Rhodes**  
**ALL COUNCILLORS IN FAVOUR**  
(ii) To consider any other planning applications advised post publication of the agenda  
(iii) TWC/2026/0179 – Site of Hilltop Farm  
Councillors discussed the current Planning Application that has been proposed and found various issues the Clerk has been requested to call the Planning in, and Councillor Sam Millward Thomas has been put forward to attend planning if required  
**PROPOSED BY COUNCILLOR Helen Barker**  
**SECONDED BY COUNCILLOR Nick Heath**  
**ABSTAINED BY COUNCILLOR Hilda Rhodes**  
**ALL OTHER COUNCILLORS IN FAVOUR**
- FGP25/082 FLOWER BOXES**  
The Clerk advised that the request to place flower boxes around the traffic lights has been placed on hold as the traffic lights are due to have work done within the next 6 months. The Clerk has been asked to look into alternative locations for flower boxes to be placed around the Boundary signs
- FGP25/083 SUMMER EVENT 2026**  
The Clerk provided an update to Councillors on vendors booked for the summer Event on Saturday 18 July 2026
- FGP25/084 RESIDENTS COACH TRIP**  
Councillors were advised that the Coach trip will continue again to Llandudno this year with the same remit as previous years. A survey will be undertaken of the attendees to see where they would like to attend if it is to go ahead in 2027
- FGP25/085 WORLD CUP**  
Councillors agreed to the purchase of 200 footballs once the Clerk has seen the quality  
**PROPOSED BY COUNCILLOR Hilda Rhodes**  
**SECONDED BY COUNCILLOR Helen Barker**  
**ALL COUNCILLORS IN FAVOUR**
- FGP25/086 GRANT APPLICATIONS**  
(i) No additional grant applications were received for consideration post publication of the agenda
- FGP25/087 AGENDA ITEMS FOR NEXT MEETING**  
(i) Councillors to advise the Clerk of any Agenda items they would like to be added
- FGP25/088 PLANNED DATES OF FORTHCOMING MEETINGS**
- |   |                       |      |
|---|-----------------------|------|
| <b>Annual Council Meeting</b>                   | Wednesday 13 May 2026 | 7 PM |
| <b>Finance &amp; General Purposes Committee</b> | TBC                   | TBC  |

The Chair closed public session at:

8:07 PM



# KETLEY PARISH COUNCIL

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Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

**PROPOSED BY COUNCILLOR Helen Barker**  
**SECONDED BY COUNCILLOR Nick Heath**  
**ALL COUNCILLORS IN FAVOUR**

The Chair closed private session at:

8:08 PM

**Signed**

\_\_\_\_\_  
Chair

**Date**

\_\_\_\_\_  
Wednesday 27 May 2026