



KETLEY PARISH COUNCIL

FULL COUNCIL MINUTES

MINUTES of the Full Council Meeting of Ketley Parish Council held on Wednesday 10 June 2026 at Ketley Community Centre at 7 PM

PRESENT:	Cllr. Helen Barker Cllr. Eileen Callear Cllr. Dave Elliott Cllr. Joy Francis Cllr. Nick Heath	Cllr. Amrik Jhawar Cllr. Sam Millward Thomas Cllr. Hilda Rhodes Cllr. Ranbir Sahota
CLERK:	Shelley Anthony	
DEPUTY CLERK:	Zara Purvis	
PUBLIC:	1 Member of the Public	

The Chair opened the meeting at:

7:01 PM

C26/001 WELCOME

Councillor Eileen Callear welcomed everyone to the meeting and advised that the meeting is being recorded. Councillor Callear also asked for all members, if able, to stand to undertake a minute's silence for Councillor Maggie Evans who sadly passed away in May 2026

C26/002 APOLOGIES FOR ABSENCE

No apologies have been received prior to the meeting
Apologies have not been received from:

- (i) Councillor Amrik Jhawar
- (ii) Councillor Sukh Thiara

C26/003 PUBLIC SESSION

- (i) Resident – potholes on The Vallens are becoming increasingly dangerous. The resident has received a letter from Shaun Davies MP confirming that Telford and Wrekin Council will be completing resurfacing works, however there is no specified timescale, and the resident would like to know if we can find this out
Councillor Eileen Callear – has said that she will look into temporary fix between now and Telford and Wrekin Council completing the works
- (ii) Resident - is encountering issues with an Airbnb which is situated next door to their home. The noise is disturbing all neighbouring residences
Clerk – will check to see if planning is required to change the properties intended use from a residential property into an Airbnb
- (iii) Resident – believes the house to the rear of their property is facilitating a cannabis grow due to the smell of cannabis
Councillor Sam Millward Thomas – advised that the Clerk will liaise with the safer neighbourhood team to check this out
- (iv) Resident – multiple extensions are being build on their road, and one property in particular will play loud music whilst building works are being completed after 5 PM in the evenings. This is causing one of the residents' other neighbours' distress
Clerk – will report the issue to the anti-social behaviour team at Telford and Wrekin Council

C26/004 DISCLOSURE OF PECUNIARY INTERESTS AND OTHER INTERESTS

No disclosures made

C26/005 INFORMATION ITEMS

Borough Councillor Ranbir Sahota said that she has noticed issues with traffic on the narrow Copper Beech Road. She had seen two cars at a standoff due to the road only being wide enough to allow for one car at a time. Borough Councillor Sahota will raise this concern with Highways at Telford and Wrekin Council asking that measures be put in place to help



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C26/006 PARISH MATTERS

- (i) Councillor Helen Barker – queried why the Quarry Lane bin has not yet been installed
Clerk – confirmed that the bin has been agreed for this location, will chase Angela Collier
- (ii) Councillor Dave Elliott – trees have been being cleared by the Chinese on Holyhead Road. Not sure who owns the land in which the trees were situated
Clerk – will investigate further
- (iii) Councillor Nick Heath – games area in Millenium Village is becoming a hot spot for littering
Clerk – will email to report this to Mark Macpherson Lees at Sanctuary
- (iv) Councillor Nick Heath – the earth bund at the site of DRM Aggregate Solutions Ltd seems to have grown in size, was permission sought from Telford and Wrekin Councils Planning team?
Clerk – planning at Telford and Wrekin Council approved the permissions for the added material on the earth bund
- (v) Councillor Nick Heath – two new signs have been installed on Woodside Road (either side of Meadows Primary School) showing that 15 mph is the recommended speed limit
Clerk – confirmed that Telford and Wrekin Council implemented these new signs

Councillor Amrik Jhawar entered the meeting at 7:28 PM

C26/007 COUNCIL MINUTES

Councillors received and agreed the minutes of the Annual Council Meeting held on Wednesday 13 May 2026

PROPOSED BY COUNCILLOR Sam Millward Thomas

SECONDED BY COUNCILLOR Hilda Rhodes

ALL COUNCILLORS IN FAVOUR

C26/008 PLANNING APPLICATIONS

- (i) **TWC/2026/0341-** The Wrens Nest, Wrens Nest Lane, Ketley, Telford, Shropshire, TF1 5HJ
Erection of 1no. self-contained annex
Councillor Dave Elliott disclosed an interest in this item and will not partake in the discussion
No comments, no objection
PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Helen Barker
ABSTAINED BY COUNCILLOR Dave Elliott and Councillor Amrik Jhawar
ALL OTHER COUNCILLORS IN FAVOUR
- (ii) **Street Trading Consent - Ali's Ices**
No comments, no objections
PROPOSED BY COUNCILLOR Sam Millward Thomas
SECONDED BY COUNCILLOR Hilda Rhodes
ALL COUNCILLORS IN FAVOUR
- (iii) There were no planning applications advised post publication of the agenda to consider

C26/009 FINANCE – PAYMENTS

- (i) Councillors inspected and authorised the orders for payment incurred in delivering Parish Council Services
PROPOSED BY COUNCILLOR Dave Elliott
SECONDED BY COUNCILLOR Joy Francis
ALL COUNCILLORS IN FAVOUR
- (ii) Councillors inspected and authorised the card payments incurred in delivering Parish Council Services
PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Helen Barker
ALL COUNCILLORS IN FAVOUR



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C26/010 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- (i) Councillors received and accepted the 2025/2026 Income and Expenditure Accounts
PROPOSED BY COUNCILLOR Joy Francis
SECONDED BY COUNCILLOR Hilda Rhodes
ALL COUNCILLORS IN FAVOUR
- (ii) Councillors received and accepted the 2025/2026 Balance Sheet
PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Amrik Jhawar
ALL COUNCILLORS IN FAVOUR
- (iii) Councillors received and noted the 2025/2026 Annual Internal Audit Report
- (iv) Councillors received and considered the end of 2025/2026 Internal Audit Report
- (v) Councillors received, reviewed, and agreed the 2025/2026 Annual Governance Statement
PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Sam Millward Thomas
ALL COUNCILLORS IN FAVOUR
- (vi) Councillors received and accepted the 2025/2026 Accounting Statements
PROPOSED BY COUNCILLOR Helen Barker
SECONDED BY COUNCILLOR Nick Heath
ALL COUNCILLORS IN FAVOUR
- (vii) Councillors received, reviewed, and agreed supporting documentation to be submitted to the External Auditors for 2025/2026
PROPOSED BY COUNCILLOR Sam Millward Thomas
SECONDED BY COUNCILLOR Amrik Jhawar
ALL COUNCILLORS IN FAVOUR

C26/011 REVIEW OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURABLE RISKS

Councillors noted, approved, and resolved the arrangements for insurance cover for the next three years

PROPOSED BY COUNCILLOR Joy Francis
SECONDED BY COUNCILLOR Hilda Rhodes
ALL COUNCILLORS IN FAVOUR

C26/012 DATA PROTECTION POLICY

Councillors reviewed and approved the Data Protection Policy

PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Joy Francis
ALL COUNCILLORS IN FAVOUR

C26/013 KETLEY FUN DAY

Councillors received an update about the Summer Event, and it was agreed that the Clerk has authority to spend up to £1,000.00 to purchase 4 gazebos

PROPOSED BY COUNCILLOR Sam Millward Thomas
SECONDED BY COUNCILLOR Dave Elliott
ALL COUNCILLORS IN FAVOUR

C26/014 WORLD CUP FOOTBALLS

Councillors received an update regarding the World Cup footballs

C26/015 AGENDA ITEMS FOR NEXT MEETING

To advise the Clerk of items to be considered for inclusion in the agenda.

- (i) The Community Centre clock

C26/016 PLANNED DATES OF FORTHCOMING MEETINGS

Finance & General Purposes Committee Meeting
Full Council Meeting

Wednesday 24 June 2026

1 PM

Wednesday 08 July 2026

7 PM

The Chair closed the meeting at:

8:06 PM



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Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

PROPOSED BY COUNCILLOR Nick Heath
SECONDED BY COUNCILLOR Sam Millward Thomas
ALL OTHER COUNCILLORS IN FAVOUR

C26/017 PLANNING

C26/018 STAFF/COUNCILLOR UPDATES

The Chair closed private session at:

8:19 PM

Signed

Chair

Date

Wednesday 08 July 2026