



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

To all Members of Ketley Parish Council

Councillors: Callear, Elliott, Evans, Francis, Jhavar, Millward Thomas, Morris, Rhodes, Sahota

Dear Councillors

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at **7:00pm on Wednesday 14 October 2020**. Due to the Coronavirus Pandemic, this meeting will take place virtually via **Microsoft Teams**. Members are **summoned** to attend for the purpose of transacting the following business.

Signed: Chris Maclean, Locum Clerk to the Council

Date: 7 October 2020

AGENDA

C20/066 WELCOME

C20/067 PUBLIC SESSION

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a maximum period of 15 minutes.

C20/068 POLICE MATTERS

To receive any concerns and update on representation from police authority.

C20/069 APOLOGIES FOR ABSENCE

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

C20/070 DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

C20/071 COUNCIL MINUTES

To receive and agree the minutes of the Council Meeting held on Wednesday 9 September 2020.

C20/072 COMMUNITY CENTRE

- (i) To receive an update on recent events.
- (ii) To receive an update on breakfast club activities.

- (iii) To receive an update on the refurbishment of the Classroom and Reception.

C20/073 GARDEN OF REST

- (i) To receive an update on maintenance and support.
- (ii) To receive an update on interments.

C20/074 EVENTS

- (i) To receive an update on planned or possible events through to Christmas.
- (ii) To receive an update on review of Christmas lights set-up.

C20/075 FINANCE

- (i) To note current bank and investment balances.
- (ii) To note transactions paid in current financial year.

C20/076 FINANCE - ORDERS FOR PAYMENT

To approve and authorise the payment of costs incurred in delivering Parish Council services.

C20/077 INTERNAL AUDIT

To review the actions taken to address recommendations from audit reports.

C20/078 COUNCIL'S KEY DOCUMENTS

To review the actions taken to review and update the Council's Standing Orders, Financial Regulations, Policies and key documents.

C20/079 WEBSITE

To receive update on the development of the website.

C20/080 IT

To receive update on resolution of points raised in IT audit.

C20/081 BOUNDARY SIGNS

To review progress on order and installation of new boundary signs.

C20/082 INFORMATION ITEMS

To receive an update on activities impacting the parish.

C20/083 PARISH MATTERS

To receive any matters raised on behalf of parishioners.

C20/084 PLANNING

- (i) To receive an update on the application for the conversion and enlargement of the public house known as The White Lion Inn in Holyhead Road, Ketley into retail use including the demolition of existing outbuildings and the creation of a bin store and plant area with associated alterations to existing carpark.
- (ii) To receive an update on the application for the erection of an outbuilding in the garden of the property at 105 Potters Bank.
- (iii) To receive an update on the application under Section 191 for a Certificate of Lawfulness for an existing use of a dwelling Use Class C3(B) at 23 Snowdrop Meadow, Ketley.

C20/085 AGENDA ITEMS FOR NEXT MEETING

To advise Locum Clerk of items to be considered for inclusion on the agenda.

C20/086 PLANNED DATES OF FORTHCOMING MEETINGS

Resources Committee	Wednesday 28 October @7:00pm
Finance Committee	Wednesday 28 October @ 8:00pm
Full Council	Wednesday 11 November @7:00pm

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

C20/087 STAFFING MATTERS

To consider the resources to support the activities of the Parish Council.