



# KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

5 May 2021

To: All Members of Ketley Parish Council

You are **summoned** to the Annual Meeting of Ketley Parish Council on **Wednesday 12 May 2021 commencing 7:00pm at Ketley Community Centre** for the purpose of transacting the following business

Yours faithfully

**Chris Maclean**  
Locum Clerk to the Council

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## **AGENDA**

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| <b>AC21/001</b> | <b>WELCOME</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>AC21/002</b> | <b>ELECTION OF CHAIRMAN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>AC21/003</b> | <b>CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>AC21/004</b> | <b>ELECTION OF VICE CHAIRMAN</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>AC21/005</b> | <b>VICE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>AC21/006</b> | <b>APOLOGIES FOR ABSENCE</b><br>To receive apologies for absence from councillors unable to attend the meeting. A reason for absence must be given and either noted or accepted by the Council.                                                                                                                                                                                                                                                                                                                                            |
| <b>AC21/007</b> | <b>DISCLOSURE OF PECUNIARY INTERESTS</b><br>Councillors are required to declare all pecuniary (financial) interests within 28 days of election. Thereafter interests in respect of any matter on the agenda and which is not included on the register must be declared. Councillors are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of maintained by the Monitoring Officer. |
| <b>AC21/008</b> | <b>TO APPROVE THE MINUTES OF THE ANNUAL MEETING HELD ON 27 MAY 2020</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>AC21/009</b> | <b>COUNCIL STRUCTURE</b><br>To consider the Council's Committee structure and terms of reference.                                                                                                                                                                                                                                                                                                                                                                                                                                          |

**AC21/010**

**APPOINTMENTS TO OUTSIDE BODIES**

Council to consider nominations and appoint to the following bodies:

- i) Parish Charter Monitoring Group (1 seat)
- ii) Telford Millennium Management Company (2 seats)
- iii) TMC – Client Sponsors Group (2 seats)
- iv) Wrekin Area Committee (2 seats)
- v) Telford & Wrekin Bus User Group (no max – can be a member of the public)
- vi) Friends of Ketley Paddock Mound (3 seats)

**AC21/011**

**CALENDAR OF MEETINGS**

To consider and confirm the calendar of meetings for the municipal year 2021/22.