

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Ketley Parish Council**

County area (local councils and parish meetings only): **Shropshire**

### Financial year ending 31 March 2021

Prepared by (Name and Role): **Chris Maclean, Locum Clerk & RFO**

Date: **22/08/2021**

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Co-operative Bank Current Account	95,513.68	
National Savings & Investments	83,126.91	

[add more accounts if necessary]

\_\_\_\_\_ 178,640.6

Petty cash float (if applicable) 4.8

Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)

[add more lines if necessary]

\_\_\_\_\_ -  
Add: any un-banked cash as at 31/3/21

\_\_\_\_\_ -  
**Net balances as at 31/3/21 (Box 8) 178,645.4**