



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

To all Members of Ketley Parish Council

Councillors: Callear, Elliott, Evans, Francis, Heath, Jhawar, Millward Thomas, Morris, Rhodes, Sahota, Thiara

Dear Councillors

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at **7:00pm** on **Wednesday 10 November 2021** at **Ketley Community Centre** and Members are **summoned** to attend for the purpose of transacting the following business.

Signed: Chris Maclean, Locum Clerk to the Council

Date: 3 November 2021

AGENDA

C21/137 WELCOME

C21/138 PUBLIC SESSION

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

C21/139 POLICE MATTERS

To receive and share matters of interest to the parish with the representative from Police authority.

C21/140 SHROPSHIRE FIRE AND RESCUE

To receive and share matters of interest to the parish with the representative from Shropshire Fire and Rescue.

C21/141 2022 LAUNCH OF SAFER & STRONGER KETLEY AND OVERDALE

To receive a presentation from Simon Haydon, Neighbourhood Coordinator, Safer, Stronger Communities along with Jas Bedesha, Service Delivery Manager – Cohesion, both of Telford & Wrekin Council.

C21/142 APOLOGIES FOR ABSENCE

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

C21/143 DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of



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interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.

C21/144 COUNCIL MINUTES

To receive and agree the minutes of the Council Meeting held on Wednesday 13 October 2021.

C21/145 PLANNING APPLICATIONS

To consider applications currently with Telford & Wrekin Council:

- (i) Reference: TWC/2021/0628
Location: 20 Hendrie Close, Ketley, TF1 5FE
Proposal: Change of use from open land to enclosed garden and the erection of a 2.1m high fence
Decision: To be reviewed
- (ii) Reference: TWC/2021/1054
38 Bluebell Coppice, Ketley, Telford, Shropshire, TF1 5NE
Proposal: Erection of a single storey side and rear extension
Decision: To be considered
- (iii) To consider any other planning applications advised post publication of Agenda.

C21/146 PLANNING CONSULTATION

To consider the Draft Supplementary Planning Document on Homes for All: Providing Accessible, Supported and Specialist Housing in Telford & Wrekin.

C21/147 COMMUNITY CENTRE

- (i) To receive an update on recent activities within the Centre.
- (ii) Healthy Lifestyles Clinic: to review proposal on use of the Centre

C21/148 EVENTS

- (i) To review recent events and consider upcoming activities.
- (ii) Meadows School Remembrance Event: laying of poppies, a minute's silence and reading of names of soldiers from Ketley – Friday 12 November 2021 at 10:50am at Flowerbed at corner plot on Waterloo Road/Holyhead Road.

C21/149 GARDEN OF REST

- (i) To receive update on maintenance, support and general environment.
- (ii) To consider the Defra Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities.
- (iii) To receive an update on fees and charges.
- (iv) To note planned street works on Shepherds Lane in November.



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- C21/150 COMMUNITY ACTION TEAM**
- (i) To receive update on Service Level Agreement with Telford & Wrekin Council.
 - (ii) To review the Enforcement Team Action Plan for November 2021 and results of October 2021 Action Plan.
- C21/151 NEWSLETTER**
To receive an update on planned newsletter.
- C21/152 FINANCE**
To note current state of Council's finances.
- C21/153 FINANCE - ORDERS FOR PAYMENT**
To approve and authorise the payment of costs incurred in delivering Parish Council services.
- C21/154 BUDGET**
To review the proposals for the budget and Precept request for the financial year 2022/23.
- C21/155 REVIEW OF FINANCE COMMITTEE**
- (i) To review the Terms of Reference of the Finance Committee.
 - (ii) To review and agree ongoing membership of the Finance Committee.
 - (iii) To agree and appoint a Chair of the Finance Committee.
 - (iv) To agree meeting dates and times of the Finance Committee.
- C21/156 REVIEW OF RESOURCES COMMITTEE**
- (i) To review the Terms of Reference and name of Resources Committee.
 - (ii) To review and agree ongoing membership of the Resources Committee.
 - (iii) To agree and appoint a Chair of the Resources Committee.
 - (iv) To agree meeting dates and times of the Resources Committee.
- C21/157 WEBSITE**
To receive an update on the Council's website.
- C21/158 BOUNDARY SIGNS**
To receive an update on the proposed signage for the Parish.
- C21/159 RECYCLING HOUSE**
To receive an update on developments relating to the site.
- C21/160 INFORMATION ITEMS**
- (i) Reports from Borough Councillors
 - (ii) To receive an update on activities impacting the parish.



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C21/161 PARISH MATTERS

- (i) Christmas Lunches vs COVID
- (ii) Meadows School History Project
- (iii) To receive any other matters raised on behalf of parishioners.

C21/162 AGENDA ITEMS FOR NEXT MEETING

- (i) Update on Defra Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities and agreement on responses to proposals.
- (ii) Financial Review.
- (iii) Budget and Precept Request – agreement and approval.
- (iv) Fees and Charges review for Community Centre and Garden of Rest.
- (v) Parish Council Risk Assessment – review and agree.
- (vi) To advise Locum Clerk of specific items to be considered for inclusion in the Agenda.

C21/163 PLANNED DATES OF FORTHCOMING MEETINGS

Council: Wednesday 8 December 2021 @ 7:00pm
Council: Wednesday 12 January 2022 @ 7:00pm

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

C21/164 STAFFING