



KETLEY PARISH COUNCIL

FINANCE COMMITTEE AGENDA

To all Members of the Finance Committee
Councillors: Francis, Elliott, Evans, Sahota, Thiara

Dear Councillors

You are summoned to a meeting of **Ketley Parish Council's Finance Committee** on **Wednesday 25 May 2022** commencing **1:00pm** at **Ketley Community Centre** for the purpose of transacting the following business.

Jane Lees Clerk to the Council
18 May 2022

AGENDA

- F22/001 WELCOME**
- F22/002 APOLOGIES FOR ABSENCE**
To be received and accepted or noted
- F22/003 DISCLOSURE OF INTERESTS**
All interests pecuniary or personal in relation to items on the agenda to be declared and recorded
- F22/004 MINUTES OF MEETING HELD ON WEDNESDAY 24 MARCH 2021**
To approve the minutes of the last Finance Committee meeting
- F22/005 BANKING ARRANGEMENTS**
- (i) To review current banking arrangements and consider future options for the spread of financial risk
 - (ii) To note current authorised signatories on the bank accounts and consider any changes
- F22/006 SERVICE PROVIDERS TO THE COUNCIL**
To note the current state of provision of services to the Council and agree review of providers to consider best value for money
- F22/007 REGULAR PAYMENTS**
To agree process of review of payments made by direct debit



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- F22/008 ORDERS FOR PAYMENT OF MONEY**
To approve and authorise the payment of costs incurred in delivering Parish Council services
- F22/009 FINANCIAL CONTROLS**
- (i) To consider and agree the level of monitoring of the Council's income and expenditure against budget.
 - (ii) To review and agree arrangements for verifying bank reconciliations and payments made on behalf of the Council.
- F22/010 INTERNAL AUDIT**
To note current state of end of year audit
- F22/011 RESERVES POLICY AND ALLOCATION**
To review policy for reserves and current allocations
- F22/012 INSURANCE**
To note insurance levels following renewal of cover
- F22/013 AGENDA ITEMS FOR NEXT MEETING**
Clerk to be notified of any items to be considered for inclusion
- F22/014 DATE OF NEXT MEETING**
Wednesday 22 June 2022 @ 1:00pm