



KETLEY PARISH COUNCIL

TELFORD, SHROPSHIRE

To all Members of Ketley Parish Council

Councillors: Callear, Elliott, Evans, Francis, Heath, Jhawar, Millward Thomas, Morris, Rhodes, Sahota, Thiara

Dear Councillors

NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held on **Wednesday 13th July 2022 at Ketley Community Centre**. Members are **summoned** to attend for the purpose of transacting the following business.

Signed: Jane Lees, Clerk to the Council

Date: 6th July 2022

AGENDA

C22/073 WELCOME

C22/074 APOLOGIES FOR ABSENCE

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

C22/075 PUBLIC SESSION

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

C22/076 POLICE MATTERS

To receive and share matters of interest to the parish with the representative from Police authority.

C22/077 SHROPSHIRE FIRE AND RESCUE

To receive and share matters of interest to the parish with the representative from Shropshire Fire and Rescue.

C22/078 DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.



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- C22/079 COUNCIL MINUTES**
To receive and agree the minutes of the Ordinary Council Meeting held on Wednesday 8th June 2022.
- C22/080 FINANCE COMMITTEE**
- (i) To receive report and note the previously circulated draft minutes from the Finance Committee meeting held 22nd June.
 - (ii) To note the minutes of the Finance Committee held Wednesday 25th May 2022.
- C22/081 PLANNING APPLICATIONS**
- (i) To consider any planning applications advised post publication of Agenda.
- C22/082 COMMUNITY CENTRE**
- (i) To receive and note Community Centre manager's report.
 - (ii) To receive an update on potential painting of bus shelter and cable boxes.
- C22/083 HR SUPPORT**
To receive, review and agree recommendations from the Clerks report on the proposal to acquire external assistance and support for HR requirements and legislation.
- C22/084 COUNCIL PRINTING, TELEPHONY AND INTERNET**
- (i) To receive and approve proposal to replace the Council office printer/copier at expiry of current contract
 - (ii) To receive and approve proposal to replace and upgrade the current telephony and internet setup.
- C22/085 FINANCE**
- (i) To note current state of Council's finances.
 - (ii) To review and approve bank reconciliation for first period.
- C22/086 FINANCE - PAYMENTS**
- (i) To approve and authorise the payment of invoices incurred in delivering Parish Council services
 - (ii) To note and approve the direct debit and card payments incurred in delivering Parish Council services



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- C22/087 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**
- (i) To receive and accept the 2021/2022 Income and Expenditure Accounts.
 - (ii) To receive and accept the 2021/2022 Balance Sheet.
 - (iii) To receive and note the 2021/2022 Annual Internal Audit Report.
 - (iv) To receive and consider the End of 2021/2022 Internal Audit Report.
 - (v) To receive, review and agree the 2021/2022 Annual Governance Statement.
 - (vi) To receive and accept the 2021/2022 Accounting Statements.
 - (vii) To receive, review and agree supporting documentation to be submitted to the External Auditors for 2021/22.
- C22/088 SPEED INDICATION DEVICE AT THE BOTTOM OF WOODSIDE ROAD**
- To receive an update on the request for a speed indication device.
- C22/089 BOUNDARY SIGNS**
- To receive an update on the creation and placement of boundary signs for the parish.
- C22/090 FLOWER BED AT THE CROSSROADS**
- To receive an update on the stone wall repair and Memorial research.
- C22/091 TACT BUILDING**
- To receive, review and agree quotes for maintenance of the TACT building.
- C22/092 TOWN AND PARISH COUNCIL SURVEY**
- To discuss and agree the Council response to the Police Survey
- C22/093 INFORMATION ITEMS**
- (i) Reports from the Borough Councillors
 - (ii) To receive an update on activities impacting the Parish.
- C22/094 PARISH MATTERS**
- To receive any other matters raised on behalf of parishioners.
- C22/095 AGENDA ITEMS FOR NEXT MEETING**
- To advise Clerk of items to be considered for inclusion in the agenda.
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C22/096

PLANNED DATES OF FORTHCOMING MEETINGS

Finance Committee Wednesday 27 July 2022 @ 1:00pm

No meetings in August 2022

Resources Committee 14 September 2022 @ 6:00pm

Full Council Wednesday 14 September 2022 @ 7:00pm

Finance Committee Wednesday 28 September 2022 @ 1:00pm

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

C22/097

PLANNING

C22/098

STAFFING