



# KETLEY PARISH COUNCIL

## FINANCE COMMITTEE AGENDA

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To all Members of the Finance Committee  
Councillors: Francis, Elliott, Evans, Sahota, Thiara

Dear Councillors

You are summoned to a meeting of **Ketley Parish Council's Finance Committee** on **Wednesday 27 July 2022** commencing **1:00pm** at **Ketley Community Centre** for the purpose of transacting the following business.

Jane Lees Clerk to the Council  
20 July 2022

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### **AGENDA**

**F22/027 WELCOME**

**F22/028 APOLOGIES FOR ABSENCE**  
To be received and accepted or noted

**F22/029 DISCLOSURE OF INTERESTS**  
All interests pecuniary or personal in relation to items on the agenda to be declared and recorded

**F22/030 MINUTES OF MEETING HELD ON WEDNESDAY 22 JUNE 2022**  
To approve the minutes of the last Finance Committee meeting

**F22/031 REGULAR PAYMENTS**  
To note and approve the direct debit payments incurred in delivering Parish Council services

**F22/032 ORDERS FOR PAYMENT OF MONEY**  
To approve and authorise the payment of costs incurred in delivering Parish Council services

**F22/033 FINANCIAL CONTROLS**

- (i) To consider and agree the level of monitoring of the Council's income and expenditure against budget.
- (ii) To review and agree arrangements for verifying bank reconciliations and payments made on behalf of the Council.
- (iii) To review and agree quarterly checks of invoices received, direct debits and salary payments.



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- F22/034      INTERNAL AUDIT**  
To receive an update on current state of end of year audit.
- F22/035      AGENDA ITEMS FOR NEXT MEETING**  
Clerk to be notified of any items to be considered for inclusion
- F22/036      DATE OF NEXT MEETING**  
No meeting in August  
Wednesday 28 Sep 2022 @ 1:00pm