



# KETLEY PARISH COUNCIL

## TELFORD, SHROPSHIRE

To all Members of Ketley Parish Council

Councillors: Callear, Elliott, Evans, Francis, Heath, Jhawar, Millward Thomas, Morris, Rhodes, Sahota, Thiara

Dear Councillors

**NOTICE IS HEREBY GIVEN** that an Ordinary Meeting of Ketley Parish Council will be held at **7:00 pm on Wednesday 14<sup>th</sup> December 2022 at Ketley Community Centre**. Members are **summoned** to attend for the purpose of transacting the following business.

Signed: Jane Lees, Clerk to the Council  
Date: 7<sup>th</sup> December 2022

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### **AGENDA**

**C22/176 WELCOME**

**C22/177 APOLOGIES FOR ABSENCE**

To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.

**C22/178 PUBLIC SESSION**

This is an opportunity for Members of the public to raise awareness of issues or to ask that the Parish Council considers an item at a future meeting. This is for a period of 15 minutes.

**C22/179 JOHN CAMPION, POLICE & CRIME COMMISSIONER FOR WEST MERCIA**

A presentation from John Campion, Police and Crime Commissioner followed by a question-and-answer session.

**C22/180 POLICE MATTERS**

To receive and share matters of interest to the parish with the representative from Police authority.

**C22/181 SHROPSHIRE FIRE AND RESCUE**

To receive and share matters of interest to the parish with the representative from Shropshire Fire and Rescue.



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- C22/182 DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
Declaration of any disclosable pecuniary interest, in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.
- C22/183 COUNCIL MINUTES**  
To receive and agree the minutes of the Ordinary Council Meeting held on Wednesday 9<sup>th</sup> November 2022.
- C22/184 PLANNING APPLICATIONS**  
To consider applications and enforcements currently with Telford & Wrekin Council:
- (i) Reference: TWC/2022/0941  
Location: 63 Broadway, Ketley, Telford, Shropshire, TF1 5AS  
Proposal: Variation of condition 2 on previously approved planning permission TWC/2020/0243 (Change of use from dwelling (Use Class C3) to children's residential home (Use Class C2) to allow for the property to be run by Oak Childcare Plus Ltd, any comments by the 15/12/2022
  - (ii) Reference: TWC/2022/0949  
Location: Crispy Cod, Station Road, Telford, Shropshire  
Proposal: Installation and display of 1no internally illuminated digital advertisement display.
  - (iii) To consider any other planning applications advised post publication of Agenda.
- C22/185 COMMUNITY CENTRE**  
To receive and note Community Centre Manager's report.
- C22/186 FINANCE COMMITTEE**  
To note the cancellation of Finance Committee meeting 23<sup>rd</sup> November 2022.
- C22/187 RESOURCE COMMITTEE**  
To note the previously circulated draft minutes from the Resource Committee meeting held 9<sup>th</sup> November 2022.
- C22/188 FINANCE**
- (i) To note current state of Council's finances.
  - (ii) To note bank reconciliations for November.
- C22/189 FINANCE – PAYMENTS**
- (i) To inspect orders for payment
  - (ii) To approve direct debits and card payments
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- (iii) To approve and authorise the payment of any further invoices incurred in delivering Parish Council Services
- (iv) To note and approve any further direct debit and card payments incurred in delivering Parish Council services

### **C22/190 BUDGET 2023/2024**

To receive, discuss and approve the proposed budget for the financial year 2023/2024.

### **C22/191 FORMER INFANT SCHOOL**

To discuss advice received from Telford and Wrekin Council regarding the transfer of asset enquiry and agree further actions.

### **C22/192 SECONDMENT OFFICER**

To discuss and agree to the extension of the placement of the Secondment Officer.

### **C22/193 INSTALLATION OF SCREENS**

To discuss and agree quotations for installation of media screens within the Community Centre

### **C22/194 BOUNDARY SIGNS**

- (i) To receive an update on the installation of boundary signs.
- (ii) To discuss the replacement of the Red Lake boundary sign.

### **C22/195 INFORMATION ITEMS**

- (i) Reports from the Borough Councillors
- (ii) To receive an update on activities impacting the Parish.

### **C22/196 PARISH MATTERS**

To receive any other matters raised on behalf of parishioners.

### **C22/197 AGENDA ITEMS FOR NEXT MEETING**

To advise the Clerk of items to be considered for inclusion in the agenda.

### **C22/198 PLANNED DATES OF FORTHCOMING MEETINGS**

Resources Committee Wednesday 11th January 2023 @ 6:00 pm  
Full Council Wednesday 11th January 2023 @ 7:00 pm  
Finance Committee Wednesday 25 January 2023 @ 1:00 pm  
Full Council Wednesday 8 February 2023 @ 7:00 pm  
Finance Committee Wednesday 22 February 2023 @ 1:00 pm

### **Notification of Private Session under Schedule 12a, Local Government**



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Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

**C22/199 PLANNING**

**C22/200 STAFFING COMMITTEE**

To receive a short report from Staffing Committee meeting held prior to the council meeting.

**C22/201 STAFFING**